



WOOTTON PARISH COUNCIL



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Minutes of the Virtual Meeting of the **Finance & General Purposes Committee** meeting held via Zoom on Wednesday 24th February 2021 at 7.32pm.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present via Zoom and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Hensher, O’Dell and Quirk. In attendance: Sue Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FG21/010	Apologies for absence. Cllr Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG21/011	Disclosure of local and/or disclosable pecuniary interests. No disclosures made.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FG21/012	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FG21/013	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.

FG21/014	List of correspondence received (copies of correspondence can be requested from the clerk). • CCLA. Explanation on low interest rate returns.	No further comments received.	Clerk to keep on file.	N/A.
FG21/015	Minutes of the previous meeting. Members of the Finance & General Purposes Committee are asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 27 th January 2021.	Resolved to receive and adopt. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present. (To be signed in person by the Chairman after this meeting).	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG21/016	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
FG21/017	To receive the Income & Expenditure report for all Finance & General Purposes cost centres and Earmarked Reserves report for all cost centres for 2020-21, to date – for information only.	No further comments received.	Clerk to keep on file.	Governance & Accountability for Smaller Authorities in England 2020.
FG21/018	To receive a report from the Clerk regarding an increase to the National Living Wage with effect from April 2021 and to make recommendation to Full Council as necessary.	Resolved that all appropriate staff members receive the increased national living wage hourly rate with effect from 1 st April 2021 and to make the same recommendation to Full Council. Proposed: Cllr Bygraves. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FG21/019	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information. (Please note this is the only executive function of this committee). https://wootton-pc.gov.uk/parish-council/finances/?eeFolder=Finance/ReceiptsPayments&eeFront=1	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr O'Dell. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.36pm.