



WOOTTON PARISH COUNCIL



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Minutes of the Virtual Meeting of the **Finance & General Purposes Committee** meeting held via Zoom on Wednesday 28th October 2020 at 7.30pm.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present via Zoom and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Hensher, O'Dell, Quirk and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In attendance: Sue Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FG20/084	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG20/085	Disclosure of local and/or disclosable pecuniary interests. No disclosures made.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FG20/086	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FG20/087	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.

FG20/088	List of correspondence received (copies of correspondence can be requested from the clerk). None.	N/A.	N/A.	N/A.
FG20/089	Minutes of the previous meeting. Members of the Finance & General Purposes Committee are asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 30 th September 2020.	Resolved to receive and adopt. Proposed: Cllr Bygraves. Seconded: Cllr O'Dell. Resolved by all present. (To be signed in person by the Chairman when Coronavirus (Covid-19) restrictions have been lifted).	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG20/090	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
FG20/091	To receive the Income & Expenditure report for all Finance & General Purposes cost centres and Earmarked Reserves report for all cost centres for 2020-21, to date – for information only.	No further comments received.	Clerk to keep on file.	Governance & Accountability for Smaller Authorities in England 2020.
FG20/092	To consider committee financial requirements (annual expenditure, capital and revenue projects) for 2021-22, ahead of finalising the precept demand in January 2021 and to make recommendation to Full Council as necessary.	The clerk confirmed they would be working on the day to day running costs in the coming weeks. No further comments received.	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.
FG20/093	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information. (Please note this is the <u>only</u> executive function of this committee). https://wootton-pc.gov.uk/parish-council/finances/?eeFolder=Finance/ReceiptsPayments&eeFront=1	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr O'Dell. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.45pm.