



WOOTTON PARISH COUNCIL



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Minutes of the Meeting of the **Finance & General Purposes Committee** meeting held on Wednesday 30th May 2018 at 7.45pm in the Memorial Hall, Bedford Road, Wootton.

Agenda no	Agenda item title	Power
FG18/032	To elect a Chairman of the Finance & General Purposes Committee. A nomination was received on the evening in favour of Cllr Lloyd. Resolved that Cllr Lloyd be appointed Chairman for the ensuing municipal year. Proposed: Cllr Hensher. Seconded: Cllr Quirk. Resolved by all present.	Local Government Act 1972, Part 1, s15 (1).
FG18/033	To elect a Vice-Chairman of the Finance & General Purposes Committee. A nomination was received on the evening in favour of Cllr Bygraves. Resolved that Cllr Bygraves be appointed Chairman for the ensuing municipal year. Proposed: Cllr Hensher. Seconded: Cllr O'Dell. Resolved by all present.	Local Government Act 1972, Part 1, s15 (6).
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Hensher, O'Dell, Quirk and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).	
Absent (no apologies received)	None.	

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Agenda no	Agenda item title	Resolution	Action	Power
FG18/034	Apologies for absence. Cllr Bygraves.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG18/035	Disclosure of local and/or disclosable pecuniary interests.	No disclosures made.	N/A.	Localism Act 2011, Ch 7, s31.
FG18/036	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	No requests received.	N/A.	Localism Act 2011, Ch 7, s33.
FG18/037	Report from outside organisations – for information only.	None.	N/A.	N/A.
FG18/038	List of correspondence received (copies of correspondence can be requested from the clerk).	None.	N/A.	N/A.
FG18/039	Minutes of the previous meeting. Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 28 th March 2018.	It was noted April's meeting was not quorate. Resolved to receive and adopt. Proposed: Cllr Quirk. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG18/040	Matters arising from the minutes to include Issues log review – for information only.	None.	N/A.	N/A.
FG18/041	To receive the Income & Expenditure report for all Finance & General Purposes cost centres for 2017-18, to date.	An Income & Expenditure report for 2018-19 would be provided once the previous year-end accounts were closed down (due for approval by Full Council – June 2018).	N/A.	Governance & Accountability for Smaller Authorities in England 2018.
FG18/042	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information. (Please note this is the <u>only</u> executive function of this committee). Details of Receipts and Payments are available to view as follows: http://woottonpc.bedsparishes.gov.uk/files/index?folder_id=6453212	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Quirk. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FG18/043	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).

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FG18/044	To approve the 2018-2019 National Salary Award as determined by The National Joint Council for Local Government Services (in relation to the Clerk) and to make recommendation to Full Council as necessary.	Resolved to approve without further comment and make the same recommendation to Full Council. Proposed: Cllr O'Dell. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
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Meeting closed at 8:25pm.