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Minutes of the Meeting of the **Finance & General Purposes Committee** meeting held on Wednesday 28th March 2018 at 8.20pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Hensher, Quirk and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FG18/021	Apologies for absence.	None.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG18/022	Disclosure of local and/or disclosable pecuniary interests.	No disclosures made.	N/A.	Localism Act 2011, Ch 7, s31.
FG18/023	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	No requests received.	N/A.	Localism Act 2011, Ch 7, s33.
FG18/024	Report from outside organisations – for information only.	None.	N/A.	N/A.
FG18/025	List of correspondence received (copies of correspondence can be requested from the clerk).	None.	N/A.	N/A.
FG18/026	Minutes of the previous meeting.	Resolved to receive and adopt. Proposed: Cllr Bygraves. Seconded: Cllr Hensher.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

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	Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 28 th February 2018.	Resolved by all present.		
FG18/027	Matters arising from the minutes to include Issues log review – for information only.	None.	N/A.	N/A.
FG18/028	To receive the Income & Expenditure report for all Finance & General Purposes cost centres for 2017-18, to date.	No further comments received.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2017.
FG18/029	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information. (Please note this is the <u>only</u> executive function of this committee). Details of Receipts and Payments are available to view as follows: http://woottonpc.bedsparishes.gov.uk/files/index?folder_id=6453212	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr Hensher. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FG18/030	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FG18/031	To consider pay scales for all part time staff and to make recommendation to Full Council as necessary.	Resolved to increase part time staff salaries in line with the National Living Wage (Age 25+) figures. Proposed: Cllr Bygraves. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 8:30pm.

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Signed at Full Council.....