



WOOTTON PARISH COUNCIL



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Minutes of the Meeting of the **Finance & General Purposes Committee** meeting held on Wednesday 28th February 2018 at 7.35pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Hensher and Quirk. Cllr Noakes was also in attendance.			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FG18/011	Apologies for absence. Cllr Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. It was noted the Clerk was unable to attend.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG18/012	Disclosure of local and/or disclosable pecuniary interests.	No disclosures made.	N/A.	Localism Act 2011, Ch 7, s31.
FG18/013	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	No requests received.	N/A.	Localism Act 2011, Ch 7, s33.
FG18/014	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
FG18/015	List of correspondence received (copies of correspondence can be requested from the clerk). None.	N/A.	N/A.	N/A.

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Chairman.....

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Signed at Full Council.....

FG18/016	Minutes of the previous meeting. Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 31 st January 2018.	Resolved to receive and adopt. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG18/017	Matters arising from the minutes to include Issues log review – for information only. - FG16/100 – New goal posts/equipment within Berryfields. BBCllr/Cllr Wheeler has established all purchases would be the responsibility of Wootton Parish Council. Move to close. - FG16/100 – Floodlit 4g synthetic pitch (as part of discussions on financial requirements for 2017-18). BBCllr/Cllr Wheeler to establish with Bedford Borough Council why Wootton Parish Council's preferred location within FRS was overruled. No response has been forthcoming. Move to close.	No further comments received.	Clerk to keep on file.	N/A.
FG18/018	To receive the Income & Expenditure report for all Finance & General Purposes cost centres for 2017-18, to date.	No further comments received.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2017.
FG18/019	To receive the attached Generic Guide to Payment Authorisation, to be used in conjunction with agenda item FG18/020 below.	Received without further comment.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2017.
FG18/020	To approve payments as per attached schedule(s) and present to next Full Council as Receipts and Payments, for information. (Please note this is the only executive function of this committee). Details of Receipts and Payments are available to view as follows: http://woottonpc.bedsparishes.gov.uk/files/index?folder_id=6453212	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr Bygraves Seconded: Cllr Hensher Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7:54pm.