



WOOTTON PARISH COUNCIL



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Minutes of the Meeting of the **Finance & General Purposes Committee** meeting held on Wednesday 31st January 2018 at 7.35pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Hensher, Quirk and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FG18/001	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG18/002	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FG18/003	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FG18/004	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
FG18/005	List of correspondence received (copies of correspondence can be requested from the clerk).	N/A.	N/A.	N/A.

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	None.			
FG18/006	Minutes of the previous meeting. Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 29 th November 2017.	Resolved to receive and adopt. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG18/007	Matters arising from the minutes to include Issues log review – for information only. - FG16/100 – New goal posts/equipment within Berryfields. BBCllr/Cllr Wheeler to establish whether Bedford Borough Council, Persimmon Homes or Wootton Parish Council have responsibility for their purchase. Clerk has chased (19th January 2018) BBCllr/Cllr Wheeler for a further update*. - FG16/100 – Floodlit 4g synthetic pitch (as part of discussions on financial requirements for 2017-18). BBCllr/Cllr Wheeler to establish with Bedford Borough Council why Wootton Parish Council's preferred location within FRS was overruled. Clerk has chased (19th January 2018) BBCllr/Cllr Wheeler for a further update.	*BBCllr/Cllr Wheeler confirmed it would be for the parish council to make all necessary purchases.	Clerk to keep on file.	N/A.
FG18/008	To receive the Income & Expenditure report for all Finance & General Purposes cost centres for 2017-18, to date.	No further comments received.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2017.
FG18/009	To receive the attached Generic Guide to Payment Authorisation, to be used in conjunction with agenda item FG18/010 below.	Received without further comment.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2017.
FG18/010	To approve payments as per attached schedule(s) and present to next Full Council as Receipts and Payments, for information. (Please note this is the only executive function of this committee). Details of Receipts and Payments are available to view as follows: http://woottonpc.bedsparishes.gov.uk/files/index?folder_id=6453212	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 8.03pm.

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