



WOOTTON PARISH COUNCIL



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Minutes of the Meeting of the **Finance & General Purposes Committee** meeting held on Wednesday 31st May 2017 at 7.50pm in the Memorial Hall, Bedford Road, Wootton.

Agenda No	Agenda item title	Resolution	Action	Power
FG17/42	To elect a Chairman of the Finance & General Purposes Committee.	A nomination was received on the evening in favour of Cllr Lloyd. Resolved that Cllr Lloyd be appointed Chairman for the ensuing municipal year. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Standing Orders.
FG17/43	To elect a Vice-Chairman of the Finance & General Purposes Committee.	A nomination was received on the evening in favour of Cllr Bygraves. Resolved that Cllr Bygraves be appointed Vice-Chairman for the ensuing municipal year. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Standing Orders.
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).

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Chairman.....

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Date 28th June 2017

Present	Cllrs Lloyd (in the chair), Bygraves and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FG17/44	Apologies for absence. Cllrs Bennett, Hensher and Quirk.	Resolved to accept.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG17/45	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FG17/46	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FG17/47	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
FG17/48	List of correspondence received (copies of correspondence can be requested from the clerk). None.	N/A.	N/A.	N/A.
FG17/49	Minutes of the previous meeting. Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 26 th April 2017.	Resolved to receive and adopt. Proposed: Cllr Bygraves. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG17/50	Matters arising from the minutes to include Issues log review – for information only. - FG16/100 – New goal posts/equipment within Berryfields. BBCllr/Cllr Wheeler to establish whether Bedford Borough Council, Persimmon Homes or Wootton Parish Council have responsibility for their purchase. - FG16/100 – Floodlit 4g synthetic pitch (as part of discussions on financial requirements for 2017-18). BBCllr/Cllr Wheeler to establish with Paul Rowland, Assistant Director Planning, Bedford Borough Council why Wootton Parish Council's preferred location within FRS was overruled.	No further updates received.	BBCllr/Cllr Wheeler to take forward.	N/A.

	FG17/41 – National Living Wage. Resolved 26th April 2017 (FG17/41) the Clerk establish what other parish/town councils pay their caretakers/litter pickers as a comparison.			
FG17/51	To receive the Income & Expenditure report for all Finance & General Purposes cost centres for 2017-18, to date.	It was noted the Clerk was unable to input income & expenditure figures for 2017-18, until the previous year end accounts had been closed.	N/A.	Governance and Accountability for Smaller Authorities in England 2016.
FG17/52	To review and adopt the Employee Salary Document and Grants Policy and to make recommendation to Full Council as necessary.	Neither document had been considered by members. Resolved this agenda item be carried over to the next meeting of this committee. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FG17/53	To approve payments as per attached schedule(s) and present to next Full Council as Receipts and Payments, for information. (Please note this is the <u>only</u> executive function of this committee). Details of Receipts and Payments are available to view as follows: http://woottonpc.bedsparishes.gov.uk/files/index?folder_id=6453212	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr Bygraves. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 8.05pm.