



# WOOTTON PARISH COUNCIL

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Minutes of the Meeting of the **Finance & General Purposes Committee** meeting held on Wednesday 29<sup>th</sup> July 2015 at 7.30pm in the Memorial Hall, Bedford Road, Wootton.

|                   |                                                                                                                                                                                                                                        |                                                                                                                    |                        |                                                                                               |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------------------------------------------------------------------------------|
| <b>Open Forum</b> | There were no members of the public or press present and so the meeting continued without adjournment.                                                                                                                                 |                                                                                                                    |                        | Public Bodies (Admissions to Meetings) Act 1960 s1(2) and<br>Local Government Act 1972, s100. |
| <b>Present</b>    | Cllrs Lloyd, Bygraves, Quirk and Wheeler.<br>In Attendance: Sue Playford (Clerk).                                                                                                                                                      |                                                                                                                    |                        |                                                                                               |
| <b>Absent</b>     | None.                                                                                                                                                                                                                                  |                                                                                                                    |                        |                                                                                               |
| <b>Agenda No</b>  | <b>Agenda item title</b>                                                                                                                                                                                                               | <b>Resolution</b>                                                                                                  | <b>Action</b>          | <b>Power</b>                                                                                  |
| <b>FG15/59</b>    | <b>Apologies for absence.</b><br>Cllrs C. Bennett, Chalmers and Price.                                                                                                                                                                 |                                                                                                                    |                        | Local Government Act 1972, Sch12, s40.                                                        |
| <b>FG15/60</b>    | <b>Disclosure of local and/or disclosable pecuniary interests.</b><br>None.                                                                                                                                                            |                                                                                                                    | Clerk to keep on file. | Local Government Act 1972, s117.                                                              |
| <b>FG15/61</b>    | <b>Report from outside organisations – for information only.</b><br>None.                                                                                                                                                              |                                                                                                                    |                        | N/A.                                                                                          |
| <b>FG15/62</b>    | <b>List of correspondence received (copies of correspondence can be requested from the Clerk).</b><br>None.                                                                                                                            |                                                                                                                    |                        | N/A.                                                                                          |
| <b>FG15/63</b>    | <b>Minutes of the previous meeting.</b><br>Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 24 <sup>th</sup> June 2015. | Resolved to receive and adopt.<br>Proposed: - Cllr Quirk.<br>Seconded: - Cllr Wheeler.<br>Resolved by all present. | Clerk to keep on file. | Local Government Act 1972, Sch 12, s41.                                                       |
| <b>FG15/64</b>    | <b>Matters arising from the minutes to include Issues log review – for information only.</b>                                                                                                                                           |                                                                                                                    |                        | N/A.                                                                                          |

|                |                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                            |                        |                                                                                                                                         |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
|                | <ul style="list-style-type: none"> <li>FG13/60 – Pensions Auto-Enrolment. Resolved 30<sup>th</sup> October 2013 to leave on file until after the next elections, as the staging date is Aug 2016. Ongoing.</li> <li>FG15/36 – Name badges. Resolved 29<sup>th</sup> April 2015 to purchase 20 – recommendation made to Full Council. Purchased. Move to close.</li> </ul> |                                                                                                                                                                                                                                                                                            |                        |                                                                                                                                         |
| <b>FG15/65</b> | <b>To receive and verify the Income &amp; Expenditure report for all cost centres for 2015-16, to date.</b>                                                                                                                                                                                                                                                               | Cllr Quirk noted the Borough Council had begun a programme to replace lighting columns (Keeley Lane) – including columns previously maintained by the parish council. It was noted funds earmarked for the parish council's own replacement programme could potentially be used elsewhere. | Clerk to keep on file. | Localism Act 2011, Ch 1, s1-8 and Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.                     |
| <b>FG15/66</b> | <b>To approve payments as per attached schedule(s) and present to next Full Council as Receipts and Payments, for information.</b><br><br><br>2015-07-29_Paymen<br>t Schedules 14-18 si                                                                                                  | Resolved to approve and present to next Full Council for information.<br>Proposed: Cllr Wheeler.<br>Seconded: Cllr Bygraves.<br>Resolved by all present.                                                                                                                                   | Clerk to take forward. | Accounts and Audit Regulations (2015) & Audit Commission Act 1998 (as amended) & Governance & Accountability For Local Councils (2014). |

**Meeting closed at 7.55pm.**

Chairman.....

Date.....