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Minutes of the Meeting of the **Finance & General Purpose Committee** meeting held on Wednesday 27th May 2015 at 8.15pm in the Memorial Hall, Bedford Road, Wootton.

Agenda no	Agenda item title	Resolution	Action	Power
FG15/39	To elect a chairman of the Finance & General Purposes Committee.	A nomination was received on the night for Cllr Lloyd. Resolved that Cllr Lloyd be appointed chairman for the ensuing municipal year. Proposed: Cllr Wheeler. Seconded: Cllr Quirk. Resolved by all present.	Clerk to update website and keep on file.	Standing Orders.
FG15/40	To elect a vice-chairman of the Finance & General Purposes Committee (if required).	A nomination was received on the night for Cllr C. Bennett. Resolved that Cllr C. Bennett be appointed vice-chairman for the ensuing municipal year. Proposed: Cllr Wheeler. Seconded: Cllr Quirk. Resolved by all present.	Clerk to keep on file.	Standing Orders.
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972, s100.	
Present	Cllrs C. Bennett, Lloyd, Quirk and Wheeler. In Attendance: Sue Playford (Clerk).			
Absent	None.			

Agenda No	Agenda item title	Resolution	Action	Power
FG15/41	Apologies for absence. Cllrs Bygraves and Chalmers.			Local Government Act 1972, Sch12, s40.
FG15/42	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 1972, s117.
FG15/43	Report from outside organisations – for information only. None.			N/A.
FG15/44	List of correspondence received (copies of correspondence can be requested from the Clerk). None.			N/A.
FG15/45	Minutes of the previous meeting. Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 29 th April 2015.	Resolved to receive and adopt. Proposed: - Cllr Wheeler. Seconded: - Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, s41.
FG15/46	Matters arising from the minutes to include Issues log review – for information only. - FG13/60 – Pensions Auto-Enrolment. Resolved to leave on file until after the next elections, as the staging date is Aug 2016. - FG15/36 – Name badges. Resolved to purchase 20 – recommendation made to Full Council. Ongoing.			N/A.
FG15/47	To resolve to seek a replacement litter picker and handyperson and to make a recommendation to Full Council as necessary.	Resolved to leave the hours as 12 ½ per week but to increase the hourly rate to the higher between national minimum wage/living wage and make that recommendation to Full Council. Further resolved to ask the current litter picker and handyperson to be part of an interview panel and to recommend that Full Council form that committee to deal with the interview process. Clerk requested to contact the job centre in addition to village organisations and churches and to make use of WPC's website,	Clerk to take forward.	Local Government Act 1972, s112.

		noticeboards and Facebook page. Proposed: - Cllr C. Bennett. Seconded: - Cllr Wheeler. Resolved by all present.		
FG15/48	To approve payments as per attached schedule(s) and present to next Full Council as Receipts and Payments, for information. (Please note this is the <u>only</u> executive function of this committee).  2015-05-27_Paymen t schedules 6-9 sign	Resolved to approve and present to Full Council for information. Proposed: - Cllr Quirk. Seconded: - Cllr Wheeler. Resolved by all present.	Clerk to take forward.	Accounts and Audit Regulations (2015) & Audit Commission Act 1998 (as amended) & Governance & Accountability For Local Councils (2014).
FG15/49	To resolve that under the terms of the Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100 any members of the public or press present please leave, in order that the following item(s) may be discussed.			Public Bodies (Admissions to Meetings) Act 1960, s1(2) and Local Government Act 1972, s100.
FG15/50	To resolve to accept a revised contract for the clerk and to make a recommendation to Full Council as necessary.	Resolved to accept the revised contract without further amendment and make that recommendation to Full Council. Proposed: - Cllr C. Bennett. Seconded: - Cllr Quirk. Resolved by all present.	Clerk to take forward.	Local Government Act 1972, s112.

Meeting closed at 8.50pm.

Chairman.....

Date.....