



# WOOTTON PARISH COUNCIL

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Minutes of the Meeting of the **Finance & General Purpose Committee** meeting held on Wednesday 29<sup>th</sup> April 2015 at 8pm in the Memorial Hall, Bedford Road, Wootton.

|                   |                                                                                                                                                                                                                                         |                                                                                                        |                                                                                                                        |                                                                                           |                                        |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|----------------------------------------|
| <b>Open Forum</b> |                                                                                                                                                                                                                                         | There were no members of the public or press present and so the meeting continued without adjournment. |                                                                                                                        | Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100. |                                        |
| <b>Present</b>    |                                                                                                                                                                                                                                         | Cllrs Hall, Bygraves, Chalmers, Lloyd, Quirk and Wheeler.<br>In Attendance: Sue Playford (Clerk).      |                                                                                                                        |                                                                                           |                                        |
| <b>Absent</b>     |                                                                                                                                                                                                                                         | None.                                                                                                  |                                                                                                                        |                                                                                           |                                        |
| <b>Agenda no</b>  | <b>Agenda item title</b>                                                                                                                                                                                                                |                                                                                                        | <b>Resolution</b>                                                                                                      | <b>Action</b>                                                                             | <b>Power</b>                           |
| <b>FG15/30</b>    | <b>Apologies for absence.</b><br>Cllr Price.                                                                                                                                                                                            |                                                                                                        |                                                                                                                        |                                                                                           | Local Government Act 1972, Sch12 p40.  |
| <b>FG15/31</b>    | <b>Disclosure of local and/or disclosable pecuniary interests.</b><br>Cllr Lloyd declared a disclosable pecuniary interest in FG15/38 (Schedule 5).                                                                                     |                                                                                                        |                                                                                                                        |                                                                                           | Local Government Act 1972, s117.       |
| <b>FG15/32</b>    | <b>Report from outside organisations – for information only.</b><br>None.                                                                                                                                                               |                                                                                                        |                                                                                                                        |                                                                                           | N/A.                                   |
| <b>FG15/33</b>    | <b>List of correspondence received (copies of correspondence can be requested from the Clerk).</b><br>None.                                                                                                                             |                                                                                                        |                                                                                                                        |                                                                                           | N/A.                                   |
| <b>FG15/34</b>    | <b>Minutes of the previous meeting.</b><br>Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 25 <sup>th</sup> March 2015. |                                                                                                        | Resolved to receive and adopt.<br>Proposed: - Cllr Chalmers.<br>Seconded: - Cllr Bygraves.<br>Resolved by all present. | Clerk to keep on file.                                                                    | Local Government Act 1972, Sch 12 p41. |
| <b>FG15/35</b>    | <b>Matters arising from the minutes to include Issues log review – for information only.</b>                                                                                                                                            |                                                                                                        |                                                                                                                        |                                                                                           | N/A.                                   |

|                |                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                     |                        |                                                                                           |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------------------------------------------------------------|
|                | <ul style="list-style-type: none"> <li>FG13/60 – Pensions Auto-Enrolment. Resolved to leave on file until after the next elections, as the staging date is Aug 2016.</li> </ul>                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                     |                        |                                                                                           |
| <b>FG15/36</b> | <b>To receive a report from Cllr Lloyd regarding the purchase of reusable name badges and to make a recommendation to Full Council as necessary.</b>                                                                                                                                                                                                   | Resolved to purchase 20 badges with a slotted (printed) name and make that recommendation to Full Council.<br>Proposed: Cllr Wheeler.<br>Seconded: Cllr Bygraves.<br>Resolved by all present.                                                                                                                                                                                                       | Clerk to take forward. | Local Government Act 1972, s111.                                                          |
| <b>FG15/37</b> | <b>To consider any amendments to Wootton Parish Council's insurance policy ahead of its renewal on 1<sup>st</sup> June 2015.</b>                                                                                                                                                                                                                       | Resolved to note the existing policy had been reviewed – no assets had been acquired in the previous 12 months and no other significant changes had been made.<br>On the basis no significant amendments were made at the time of renewal, resolved the renewal be put to Full Council for approval when received.<br>Proposed: Cllr Quirk.<br>Seconded: Cllr Bygraves.<br>Resolved by all present. | Clerk to take forward. | Local Government Act 1972, s114 and Employers' Liability (Compulsory Insurance) Act 1969. |
| <b>FG15/38</b> | <b>To approve payments as per attached schedule(s) and present to next Full Council as Receipts and Payments, for information.</b><br>(Please note this is the <u>only</u> executive function of this committee).<br><br>2015-04-29_Paymen<br>t schedules 60-1-5 si | Resolved to approve and present to Full Council for information.<br>Proposed: Cllr Chalmers.<br>Seconded: Cllr Bygraves.<br>Resolved by all present.                                                                                                                                                                                                                                                | Clerk to take forward. | Audit Commission Act 1998 and Accounts and Audit (England) Regulations 2011.              |

**Meeting closed at 8.30pm.**

Chairman.....

Date.....