



# WOOTTON PARISH COUNCIL

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Minutes of the Meeting of the **Finance & General Purpose Committee** meeting held on Wednesday 25<sup>th</sup> March 2015 at 7.45pm in the Memorial Hall, Bedford Road, Wootton.

|                   |                                                                                                                                                                                                                                               |                                                                                                        |                                   |                                                                                           |  |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------------------------------------------------------|--|
| <b>Open Forum</b> |                                                                                                                                                                                                                                               | There were no members of the public or press present and so the meeting continued without adjournment. |                                   | Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100. |  |
| <b>Present</b>    |                                                                                                                                                                                                                                               | Cllrs Hall, Bygraves, Chalmers, Lloyd, Price and Wheeler.<br>In Attendance: Sue Playford (Clerk).      |                                   |                                                                                           |  |
| <b>Absent</b>     |                                                                                                                                                                                                                                               | None.                                                                                                  |                                   |                                                                                           |  |
| <b>Agenda no</b>  | <b>Agenda item title</b>                                                                                                                                                                                                                      | <b>Resolution</b>                                                                                      | <b>Action</b>                     | <b>Power</b>                                                                              |  |
| <b>FG15/20</b>    | <b>Apologies for absence.</b><br>Cllr Quirk.                                                                                                                                                                                                  |                                                                                                        |                                   | Local Government Act 1972, Sch12 p40.                                                     |  |
| <b>FG15/21</b>    | <b>Disclosure of local and/or disclosable pecuniary interests.</b><br>Cllr Lloyd declared a local and pecuniary interest in agenda item FG15/29 (Schedule 57 Artistic Layout) and took no part in discussions or voting.                      |                                                                                                        |                                   | Local Government Act 1972, s117.                                                          |  |
| <b>FG15/22</b>    | <b>Report from outside organisations – for information only.</b><br>None.                                                                                                                                                                     |                                                                                                        |                                   | N/A.                                                                                      |  |
| <b>FG15/23</b>    | <b>List of correspondence received (copies of correspondence can be requested from the Clerk).</b> <ul style="list-style-type: none"><li>Notification from Bedfordshire Pension Fund with regard to Employer Contributions 2015-16.</li></ul> | No further comments received.                                                                          | Clerk to inform payroll provider. | N/A.                                                                                      |  |
| <b>FG15/24</b>    | <b>Minutes of the previous meeting.</b><br>Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 25 <sup>th</sup> February 2015.    | Resolved to receive and adopt.<br>Proposed: - Cllr Chalmers.<br>Seconded: - Cllr Bygraves.             | Clerk to keep on file.            | Local Government Act 1972, Sch 12 p41.                                                    |  |

|                |                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                  |                        |                                                                              |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------------------------------------------------------------------|
|                |                                                                                                                                                                                                                                                                                                                                                          | Resolved by all present.                                                                                                                                                                         |                        |                                                                              |
| <b>FG15/25</b> | <b>Matters arising from the minutes to include Issues log review – for information only.</b> <ul style="list-style-type: none"> <li>FG13/60 – Pensions Auto-Enrolment. Resolved to leave on file until after the next elections, as the staging date is Aug 2016.</li> </ul>                                                                             |                                                                                                                                                                                                  |                        | N/A.                                                                         |
| <b>FG15/26</b> | <b>To receive the Income &amp; Expenditure report for 2014-15, to date.</b>                                                                                                                                                                                                                                                                              | No further comments received.                                                                                                                                                                    | Clerk to keep on file. | Local Government Act 1972, s150 (6).                                         |
| <b>FG15/27</b> | <b>To consider a grant request from the following organisation(s) and to make a recommendation to Full Council as necessary.</b>                                                                                                                                                                                                                         | Resolved to permit the grant request and make that recommendation to Full Council.<br>Proposed: Cllr Wheeler.<br>Seconded: Cllr Lloyd.<br>Resolved by all present.                               | Clerk to take forward. | Local Government Act 1972, s137.                                             |
| <b>FG15/28</b> | <b>To approve the addition of a further authorised signatory to the bank accounts held with Unity Trust Bank Ltd and make a recommendation to Full Council as necessary.</b>                                                                                                                                                                             | Resolved to add Cllr Bygraves as a further authorised signatory and make that recommendation to Full Council.<br>Proposed: Cllr Chalmers.<br>Seconded: Cllr Wheeler.<br>Resolved by all present. | Clerk to take forward. | Local Government Act 1972, ss111+151.                                        |
| <b>FG15/29</b> | <b>To approve payments as per attached schedule(s) and present to next Full Council as Receipts and Payments, for information.</b><br>(Please note this is the <u>only</u> executive function of this committee).<br><br><br>2015-03-25_Paymen<br>t schedules 55-58 siç | Resolved to approve and present to Full Council for information.<br>Proposed: Cllr Chalmers.<br>Seconded: Cllr Wheeler.<br>Resolved by all present.                                              | Clerk to take forward. | Audit Commission Act 1998 and Accounts and Audit (England) Regulations 2011. |

**Meeting closed at 8.10pm.**

Chairman.....

Date.....