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Minutes of the Meeting of the **Finance & General Purposes Committee** held on Wednesday 11th December 2013 at 7:30pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present.				Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Hall, Bygraves, Chalmers, Doggrell, Lloyd, Price, Quirk, Wallace and Wheeler. Cllr Willison was also in attendance to observe the meeting. In Attendance: Sue Playford (Clerk).				
Absent	None.				
Agenda no	Agenda item title	Resolution	Action	Power	
FG13/63	Apologies for absence. None.			Local Government Act 1972 Sch12 p40.	
FG13/64	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 2000 s52.	
FG13/65	Report from outside organisations. None.				
FG13/66	List of correspondence received (copies of correspondence can be requested from the Clerk). None.				
FG13/67	Minutes of the previous meeting. Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 30 th October 2013.	Proposed: - Cllr Quirk. Seconded: - Cllr Wheeler. Resolved by all present.		Local Government Act 1972, Sch12 p 41.	
FG13/68	Matters arising from the minutes to include Issues log review –				

	for information only. • FG13/48 – Clerk to source a deposit provider not affiliated to the Co-operative Bank. Clerk has received the CCLA paperwork, which is currently being completed - £64k to be deposited. • FG13/50&59 – Clerk’s salary policy document needed. See separate agenda item. • FG13/60 – Pensions Auto-Enrolment. Resolved to leave on file until after the next elections, as the staging date is Aug 2016.			
FG13/69	To identify all projects for 2014-15 (either to implement or ring fence funds for, in conjunction with a Neighbourhood Plan) and to make recommendation to Full Council as necessary.	Cllr Lloyd wished to add noticeboards to the projects – adding a larger board opposite the Cock Inn PH (leaving the smaller one for MUGA (Multi Use Games Area) bookings), and replacing the two small noticeboards outside the Manor Road flats and on Hall End Road. It was suggested the Clerk contact Persimmon to establish where they intended to site a noticeboard within the Berryfields development. The street light replacement scheme was to remain as titled, but Cllr Quirk agreed to email the Clerk a copy of his most recent risk assessment, which detailed the roads likely to require replacement columns in the coming years. It was resolved to recommend the above information to Full Council. Proposed: Cllr Price. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to contact Persimmon. Clerk to update identified projects for recommendation to full council. Cllr Quirk to email his street light risk assessment to the Clerk.	Local Government Finance Act 1992 s41.
FG13/70	To agree the precept demand for 2014-15, and to make recommendation to Full Council as necessary.	It was acknowledged that the indicative tax base figures had not yet been received from the Borough Council, which would enable the precept to be accurately determined. After discussion it was resolved that once known, the precept be calculated to ensure the average Band D figure remained at £75.43. With the increase in houses in the past 12 months, it was acknowledged this would lead to an increase in the final precept figure – to be earmarked for capital projects. Next Full Council was due on 8th January 2014 and it was noted an extra ordinary meeting would be needed later in January, if the	Clerk to continue to chase for the indicative tax base figures and determine what further meetings are necessary.	Local Government Finance Act 1992 s41.

		information from the Borough Council were not received in time. It was resolved to recommend the above information to Full Council. Proposed: Cllr Price. Seconded: Cllr Wheeler. Resolved by all present.		
FG13/71	To accept a directive from Bedfordshire Pension Fund with regard to Employer Contributions from April 2014, and to make recommendation to Full Council as necessary.	It was resolved to recommend acceptance to Full Council. Proposed: Cllr Chalmers. Seconded: Cllr Price. Resolved by all present.	Clerk to take to Full Council.	Local Government Pension Scheme (Benefits, Membership and Contributions) Regulations 2007.
FG13/72	To receive a report from Cllr Hall regarding a salary document for the Clerk, and to make recommendation to Full Council as necessary.	It was resolved to remove the final line and recommend acceptance to Full Council. Proposed: Cllr Doggrell. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to amend and take to Full Council.	Local Government Act 1972 s112.
FG13/73	To accept the following grant applications and to make recommendation to Full Council as necessary.	It was resolved that under s137 the Bobby Scheme application could not be recommended to Full Council. Proposed: Cllr Lloyd. Seconded: Cllr Price. Resolved by all present. It was resolved to recommend St. Mary's application to Full Council. Proposed: Cllr Quirk. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to advise and take to Full Council as necessary.	Local Government Act 1972 s137.

Meeting closed at 8.04pm.

Chairman.....

Date.....