



WOOTTON PARISH COUNCIL

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com

Website: woottonpc.bedsparishes.gov.uk



[www.facebook.com/
WoottonParishCouncilBedfordshire](http://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the Meeting of the **Finance & General Purposes Committee** held on Wednesday 30th October 2013 at 7:30pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present.	Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Hall, Chalmers, Doggrell, Lloyd, Price, Quirk, Wallace and Wheeler. In Attendance: Sue Playford (Clerk).	
Absent	None.	

Agenda no	Agenda item title	Resolution	Action	Power
FG13/51	Apologies for absence. Cllr Bygraves.			Local Government Act 1972 Sch12 p40.
FG13/52	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 2000 s52.
FG13/53	Report from outside organisations. None.			
FG13/54	List of correspondence received (copies of correspondence can be requested from the Clerk). None.			
FG13/55	Minutes of the previous meeting. Members of the Finance & General Purposes Committee were asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 11 th September 2013.	Proposed: - Cllr Quirk. Seconded: - Cllr Wheeler. Resolved by all present.		Local Government Act 1972, Sch12 p 41.
FG13/56	Matters arising from the minutes to include Issues log review – for information only. FG13/27 - Revision of asset register to account for depreciation values. Now complete – move to close. FG13/48 – Clerk to source a deposit provider not affiliated to the Co-operative Bank. See separate agenda item. FC13/50 – Clerk’s salary policy document needed. See separate agenda item.			
FG13/57	To receive the Income & Expenditure report for 2013-14 to date.	Cllr Hall reminded all present that Heads of Committees needed to identify projects and	Cllrs Bygraves,	Local Government Act 1972 s111.

		earmarked reserves, ahead of setting next year's precept. Proposed: - Cllr Chalmers. Seconded: - Cllr Doggrell. Resolved by all present.	Hall, Lloyd and Quirk.	
FG13/58	To receive an update from Cllr Hall regarding precept planning for 2014-15, to include a 3 year forecast.	It was agreed last year's figures be looked at in detail ahead of the next F&GP meeting, alongside this year's figures to date, to aid next year's precept. These would then be used to provide a 3 year forecast, it was suggested that a 3% inflationary increase be used.	Cllrs Bygraves, Hall, Lloyd, Quirk, and the Clerk.	Local Government Act 1992 s50.
FG13/59	To receive an update from the Clerk regarding the placement of funds with an additional Banker or deposit provider, and to make a recommendation to Full Council as necessary.	The Clerk updated all present and Cllr Wallace detailed his meeting with a representative from CCLA. It was agreed any reservations be given to the Clerk before next Full Council. Failing that, the recommendation would be to use CCLA. Proposed: - Cllr Wallace. Seconded: - Cllr Quirk. Resolved by all present.	All. Clerk.	Local Government Act 1972 s111.
FG13/60	To receive a report from Cllr Bennett with regard to pension arrangements for Wootton Parish Council and auto-enrolment rules, and to make a recommendation to Full Council as necessary.  Pension arrangements for W	As the staging date was August 2016, it was agreed to leave this on file until after the next elections. Proposed: - Cllr Lloyd. Seconded: - Cllr Chalmers. Resolved by all present.	Clerk.	Local Government Pension (Benefits, Membership) Regulations 2007.
FG13/61	To resolve that under the terms of the Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100 any members of the			Public Bodies (Admissions to Meetings) Act 1960

	public or press present please leave, in order that the following item(s) may be discussed.			s1(2) and Local Government Act 1972 s100.
FG13/62	To receive a report from Cllr Hall with regard to a salary policy document and to make a recommendation to Full Council as necessary.	After discussion it was agreed Cllr Hall would draft a formal salary policy document.	Cllr Hall	Local Government Act 1972 s112.

Meeting closed at 8.05pm.

Chairman.....

Date.....