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Minutes of the Meeting of the **Finance & General Purposes Committee** held on Wednesday 26th June 2013 at 7.30pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum.

There were no members of the public or press present and so the meeting continued without adjournment.

Present Cllrs Bygraves, Chalmers, Lloyd, Price and Quirk.

FG13/29 **Apologies for absence.**

Cllrs Doggrell, Hall, Wallace and Wheeler.

In the absence of Cllrs Hall and Doggrell (Chair and Vice-chair respectively, it was proposed by Cllr Bygraves, seconded by Cllr Chalmers and resolved by all present that Cllr Quirk chair the meeting.

FG13/30 Disclosure of local and/or disclosable pecuniary interests.
None.

FG13/31 Report from outside organisations.
None.

FG13/32 List of correspondence received (copies of correspondence can be requested from the Clerk).
Bedfordshire Pension Fund 2013 Valuation Funding Strategy Statement.
No further comments were received.

FG13/33 Minutes of the previous meeting.
Members of the F&GP Committee were asked to receive and adopt the minutes of the F&GP Committee meeting held on the 29th May 2013.
The minutes were signed as a true and accurate record of the meeting.

FG13/34 Matters arising from the minutes to include issues log review - for information only.
FG13/27 - Revision of asset register to account for depreciation values. See separate agenda item.

FG13/35 To consider a 5 year plan in terms of future precept demands, taking into consideration the village expansion and potential office and assistant for the Clerk and to resolve how best to proceed.

It was noted that Cllr Wallace was preparing a paper for next Full Council on 10th July, part of which would detail plans for the Community Hall and commuted sum. It was difficult to predict anticipated expenditure in light of the Fields Road

development. A 5-year rolling programme was suggested - to be initially instigated by all Committees, and then brought back to either Full Council or a Full Council sub Committee. It would be necessary to separate capital projects from ongoing costs (such as staffing). It was recognised it was difficult to start this process until the commuted sum was known, and it was also acknowledged that s106 funding was unlikely. It was also suggested that F&GP establish the estimated number of new house occupations per year, to enable all Committees to produce an accurate precept using the same figures.

After further discussion, it was proposed by Cllr Chalmers, seconded by Cllr Price and resolved by all present that the issue over the Community Hall and commuted sum be held over until next Full Council, to tie in with Cllr Wallace's report, and that the 5-year rolling programme, to include anticipated office and assistant costs, be carried over to a subsequent Full Council meeting.

Local Government Finance Act 1992 s50.

Action - Clerk to take forward as above.

FG13/36 To review the current list of bank signatories and resolve to amend, if necessary.

It was proposed by Cllr Price, seconded by Cllr Lloyd and resolved by all present that Cllr Wallace be removed as an authorised signatory and replaced by Cllr Chalmers.

LGA 1972 s111.

Action - Clerk to take forward as above.

FG13/37 To review the response received from Came & Co with regard to the asset register and to resolve how to proceed next with regard to using the depreciation method or index-linked values.

The response was circulated ahead of the meeting. After discussion it was proposed by Cllr Bygraves, seconded by Cllr Chalmers and resolved by all present that the asset register be maintained, using index-linked values.

LGA 1972 s111.

Action - Clerk to note as above.

FG13/38 To receive the Income & Expenditure report for 2013-14 to date.

After discussion it was proposed by Cllr Price, seconded by Cllr Chalmers and resolved by all present that the report be received, but that investigations be made to establish whether the quality of information could be improved.

LGA 1972 s111.

Action - Clerk to investigate and liaise with Cllr Bygraves.

Meeting closed at 8.10pm

Chairman.....

Date.....