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Minutes of the Meeting of the **Finance & General Purposes Committee** held on Wednesday 27th March 2013 at 7.50pm in the Memorial Hall, Bedford Road, Wootton.

Present. Cllrs Hall, Bygraves, Doggrell, Lloyd, Price, Quirk and Wheeler.
The Clerk (Sue Playford).

FG13/10 Apologies for absence.
Cllr Wallace.

FG13/11 Disclosure of local and/or disclosable pecuniary interests.
None.

FG13/12 Report from outside organisations.
None.

FG13/13 List of correspondence received (copies of correspondence can be requested from the clerk).
None.

Open Forum - meeting to be adjourned.

There were no members of the public present so the meeting continued without adjournment.

FG13/14 Minutes of the meeting.
Members of the F&GP committee were asked to receive and adopt the minutes of the F&GP committee meeting held on the 30th January 2013.
The minutes were signed as a true and accurate record of the meeting.

FG13/15 Matters arising from the minutes to include issues log review.
FG11/26 - Review of Insurance and Asset Register. Clerk is obtaining insurance quotations before undertaking a comparison.

FG11/44 - Bellway s106 money. £59k can be put towards the CCTV and MUGA upgrade. CCTV has been paid for, as has the MUGA.

FG13/08 - Extension of Graphic Designer contract. Resolved to extend to 2016 - Clerk is drafting a new contract for signature.

FG13/16 To consider the formation of a skate park advisory committee.
Cllr Lloyd detailed the tender process, which would lead to full council making a

formal resolution on the 8th May 2013. After discussion it was proposed by Cllr Wheeler, seconded by Cllr Price and resolved by all present that the advisory committee would consist of Cllrs Bygraves (Chair), Lloyd and Wheeler, and the 5 members from Wootton Ramps & Riders, making recommendations to Full Council as necessary.

Action - Cllr Lloyd to inform WR&R.

FG13/17 To consider a request from the Clerk that all BT utility bills be paid by variable Direct Debit.

It was proposed by Cllr Bygraves, seconded by Cllr Doggrell and resolved by all present to pay future bills in this way.

LGA 1972 s150 (5).

Action - Clerk to take forward as above.

FG13/18 To consider a request from the Clerk for Alpha software training.

It was proposed by Cllr Quirk, seconded by Cllr Doggrell and resolved by all present that the Clerk undertake the training as detailed in her proposal.

LGA 1972 s112.

Action - Clerk to take forward as above.

Meeting closed at 8.05pm

Chairman.....

Date.....