



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire](https://www.facebook.com/WoottonParishCouncilBedfordshire)

You are invited to attend the Annual Parish Meeting for Wootton on Wednesday 17th April 2024 at 7pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business.

Agenda no	Agenda item title
Open Forum	The Annual Parish Meeting is a statutory meeting of the parish electorate (Local Government Act 1972, Part 1, s9(1)). It is not a parish council meeting. The Annual Parish Meeting must be held between 1st March and 1st June (Local Government Act 1972, Sch12, Part III, p14(1)). The parish council chairman may call the meeting and if present, chairs the meeting (Local Government Act 1972, Sch12, Part III, p15(1) + p17(1)). If the parish council chairman is absent, the vice-chairman if present, shall preside. If neither are in attendance, the meeting may appoint a person to take the chair and for the purposes of this meeting, that person will have the powers and authority of the chairman (Local Government Act 1972, Sch12, Part III, p17(1) + (3)). Parish meetings have a general power to discuss parish affairs and pass resolutions, however there is no prescribed format for this meeting and its recommendations are not binding on the parish council. Any such recommendations can, if appropriate to do so, be taken forward for consideration by the parish council or any of its committees. All local electors are entitled to speak and vote at the Annual Parish Meeting; others may attend but not speak or vote. <i>Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted this meeting. Anyone wishing to do so MUST speak to the chairman prior to the meeting as there are rules which must be followed.</i>
APM24/001	Apologies for absence.
APM24/002	Minutes of the previous meeting. Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/. To receive and adopt the minutes of the Annual Parish meeting held on 19th April 2023.
APM24/003	To receive the following reports from Wootton Parish Council. Please note that both the Chairman's report and Responsible Financial Officer's financial report will be detailed in the 2024 Annual Report.
APM24/004	To receive reports from outside bodies, which may include (but are not limited to): - Bedford Borough Council – Borough Councillor Wheeler; - Bedfordshire police; - Forest of Marston Vale.

APM24/005	To receive reports and/or accounts from village/local organisations. The Annual Parish Meeting is an opportunity to look back on what has been achieved in the parish in the previous year, to celebrate successes, find out more about organisations which operate within the parish, have presentations from speakers on matters of interest to the community and discuss parish issues and concerns. If you would like to speak at the Annual Parish Meeting please contact the Clerk to the Council (contact details above) by Tuesday 16th April 2024 to ensure numbers are catered for. If you are unable to attend the meeting but wish to submit a report for inclusion in the minutes (which will be published on Wootton Parish Council's website) please make your submission via email to the Clerk to the Council no later than Tuesday 16th April 2024.
APM24/006	General Parish Issues. If you would like to attend the meeting and have recommendations taken forward for consideration by the parish council or any of its committees, please contact the Clerk to the Council (contact details) above by Tuesday 16th April 2024 to ensure numbers are catered for.

Gareth Lloyd

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Cllr Gareth Lloyd BSc (Hons),

Chairman, Wootton Parish Council,

3rd April 2024.