WOOTTON PARISH COUNCIL

LOCAL COUNCIL AWARD SCHEME GOLD

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You are invited to attend a Neighbourhood Development Plan Steering Group meeting on **Thursday** 5th November 2026 at 7pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	(***Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.***	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
NDP26/039	**Apologies for absence.**	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
NDP26/040	**Disclosure of local and/or disclosable pecuniary interests.**	Localism Act 2011, Ch 7, s31.
NDP26/041	**To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.**	Localism Act 2011, Ch 7, s33.
NDP26/042	**To elect resident members (if applicable) of the Neighbourhood Development Plan Steering Group.**	Standing Orders.
NDP26/043	**Report from outside organisations – for information only.** None.	N/A.
NDP26/044	**List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.** None.	N/A.
NDP26/045	**Minutes of the previous meeting.** *Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.* Members of the Neighbourhood Development Plan Steering Group are asked to receive and adopt the minutes of the Neighbourhood Development Plan Steering Group meeting held on 3rd September 2026.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

NDP26/046	**Matters arising from the minutes – for information only.** **Please inform the Clerk by Wednesday 4th November 2026 if you have information or a query on any item below. The Chairman may request around the table updates at this meeting.**	N/A.
NDP26/047	**Chairman's report – for information only.**	N/A.
NDP26/048	**To consider next steps in relation to the ongoing baseline review of Wootton's Neighbourhood Development Plan and to make recommendation to Full Council as necessary.**	Town & Country Planning Act 1990 & subsequent.
NDP26/049	**To determine a schedule of future meetings of the Neighbourhood Development Plan Steering Group and to resolve a suitable course of action.**	Standing Orders.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC,

Clerk to the Council and Responsible Financial Officer,

29th October 2026.