



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

Email: Clerk@Wootton-PC.gov.uk

Website: Wootton-pc.gov.uk

[www.facebook.com/](https://www.facebook.com/WoottonParishCouncilBedfordshire)

WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 12th August 2026 at 7.15pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC26/209	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC26/210	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC26/211	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC26/212	To receive a short introductory presentation from Bedford Borough Council's Monitoring Officer and to resolve a suitable course of action.	N/A.
FC26/213	Report from outside organisations – for information only.	N/A.
FC26/214	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC26/215	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/. Members of Full Council are asked to receive and adopt the minutes of the Full Council meetings held on 8th July 2026.</i> <i>Members of Full Council are asked to receive the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 24th June 2026.</i>	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive the minutes of the (advisory) Leisure and Amenities Committee meeting held on 24 th June 2026.	
FC26/216	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 11th August 2026 if you wish to update any item below – for information only. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC25/235 – Community Use Agreement for the synthetic pitch at Wootton Upper School.	N/A.
FC26/217	Chairman’s report – for information only.	N/A.
FC26/218	To receive, review and adopt the (Full Council) Project Action Plan for 2026-27, to determine which projects will be taken forward during 2026-27, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC26/219	To receive, review and adopt all Risk Assessments for 2026-27, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC26/220	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Smaller Authorities Proper Practices Panel Practitioners’ Guide 2026/27.
FC26/221	To receive a schedule of receipts and payments as previously approved by the Finance and General Purposes Committee – for information only.	Smaller Authorities Proper Practices Panel Practitioners’ Guide 2026/27.
FC26/222	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2026-27, to consider any budget heading virements and to resolve a suitable course of action.	Smaller Authorities Proper Practices Panel Practitioners’ Guide 2026/27.
FC26/223	To receive a report from various councillors and the Memorial Hall Committee with regard to the Memorial Hall to include the latest remedial works to the kitchen/toilet area and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/224	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/225	To monitor Bedford Borough Council’s delivery of outstanding Highways issues (including those overseen by the Roads and Pavements Safety Steering Group) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent. Localism Act 2011, Ch 1, s1-8.
FC26/226	To monitor Bedford Borough Council’s delivery of Sports Provisions as part of the s106 funding for the Keeley Lane Development, Erection of 20 dwellings with garages and associated works (23/01846/MAF) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC26/227	To monitor the roll out of the Terrorism (Protection of Premises) Act 2025 (Martyn’s Law) which received Royal Assent in April 2025 and is now subject to an implementation period between 2025-Spring 2027) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/228	To receive audited year-end accounts (28th February 2026) and annual report for Wootton Village Hall – for information only.	Localism Act 2011, Ch 1, s1-8.
FC26/229	To receive an update from Wootton’s Encyclis Liaison Panel representative and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/230	To receive and approve an Accident/Incident Policy, Accident Report Form and Accident Log Book and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/231	To consider a grant request (£1,000) from The Heart of Marston (CIO created to promote and protect the physical and mental health of children and young people under 17 living in Marston Moreteyne and surrounding villages) to aid with the installation of air conditioning	Localism Act 2011, Ch 1, s1-8.

	units to all classrooms at Ridgeway School, Kempston (leading practitioners in the area for the delivery of special education for children and young people between the ages of 3 and 19) and to resolve a suitable course of action.	
FC26/232	To receive a recommendation from the (advisory with the exception of the authorisation of payments) Finance and General Purposes Committee that recommended amendments to the Investments Policy be accepted without further amendment and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/233	To receive a recommendation from the (advisory) Leisure and Amenities Committee that a Site Inspection Report from Dura-Sport (Leisure Care) Ltd in relation to the surface of the MUGA (Multi Use Games Area) at Church Road be received and accepted without further comment and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/234	To receive a recommendation from the (advisory) Leisure and Amenities Committee that a maintenance quotation from Assegai Security Ltd for the maintenance of the CCTV system at the Memorial Hall, Bedford Road be treated as an extension to an existing contract (covering sites at the Community Centre and Recreation Ground, Bedford Road) and accepted without further comment and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

5th August 2026.