Wootton Parish Council 2017/18

Annual Budget - By Committee

		Last Year (2016-17)		Current Year (2017-18)						Next Year (2018-19)		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Full Council												
101	**Projects Capital**											
4048	CCTV installation - Mem Hall	3,088	3,088	0	0	0	0	0	0	0	0	0
4300	Street lighting replacement	13,266	13,266	0	0	0	0	0	0	0	0	0
4308	Replace dog & litter bins	400	395	0	-600	1,000	0	400	400	1,000	0	0
4611	Planters	0	0	0	2,227	0	0	2,227	2,227	0	0	0
4620	CCTV upgrade - Rec Ground	0	0	0	15,566	0	0	15,566	15,566	0	0	0
	Overhead Expenditure	16,754	16,749	0	17,193	1,000	0	18,193	18,193	1,000	0	0
	Movement to/(from) Gen Reserve	(16,754)	(16,749)			(1,000)		(18,193)	(18,193)	(1,000)		
102	**Projects revenue**											
4112	Keeley End Pond maintenance	1,517	1,517	0	152	0	0	152	152	0	0	0
4222	RoSPA inspections	70	67	0	0	70	0	70	67	70	0	0
4604	Village Hall driveway repairs	500	0	0	0	0	0	0	0	0	0	0
4610	Jubilee Gardens regen works	1,160	1,160	0	0	0	0	0	0	0	0	0
4614	Planters maintenance	0	0	0	800	0	0	800	797	1,700	0	0
	Overhead Expenditure	3,247	2,744	0	952	70	0	1,022	1,015	1,770	0	0
	Movement to/(from) Gen Reserve	(3,247)	(2,744)			(70)		(1,022)	(1,015)	(1,770)		
103	**Community Infrastructure Levy**											
1035	CIL Income	0	0	0	0	172,000	0	172,000	171,582	0	0	0
	Total Income	0	0	0	0	172,000	0	172,000	171,582	0	0	0

Continued on next page

		Last Year (2016-17)		Current Year (2017-18)						Next Year (2018-19)		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4402	Bus stop works	0	0	0	32,400	0	0	32,400	32,400	0	0	0
4403	Memorial Hall floor (internal)	0	0	0	1,600	0	0	1,600	1,600	0	0	0
	Overhead Expenditure	0	0	0	34,000	0	0	34,000	34,000	0	0	0
	Movement to/(from) Gen Reserve	0	0			172,000		138,000	137,582	0		
104	**Planning Advice**											
4618	Planning Advice Fees	0	0	0	3,530	0	0	3,530	3,530	500	0	0
	Overhead Expenditure	0	0	0	3,530	0	0	3,530	3,530	500	0	0
	Movement to/(from) Gen Reserve	0	0			0		(3,530)	(3,530)	(500)		
401	**Wootton News/Communications**											
1010	Wootton News income	1,800	2,640	0	0	2,000	0	2,000	2,400	2,500	0	0
	Total Income	1,800	2,640	0	0	2,000	0	2,000	2,400	2,500	0	0
4030	Newsletter printing	3,200	3,170	0	260	3,500	0	3,760	3,757	4,000	0	0
4035	Newsletter graphic design	175	175	0	0	300	0	300	269	300	0	0
4036	Leaflets,banners,promotionals	200	21	0	-200	200	0	0	0	200	0	0
4039	Newsletter delivery	1,300	1,278	0	-200	1,500	0	1,300	1,278	1,500	0	0
4046	Leaflet/other delivery	100	0	0	-500	500	0	0	0	500	0	0
4084	Wootton News income refunds	0	30	0	0	0	0	0	0	0	0	0
4113	Consultations	1,500	0	0	0	2,000	0	2,000	0	2,000	0	0
	Overhead Expenditure	6,475	4,674	0	-640	8,000	0	7,360	5,304	8,500	0	0
	Movement to/(from) Gen Reserve	(4,675)	(2,034)			(6,000)		(5,360)	(2,904)	(6,000)		

Continued on next page

		Last Year (2016-17) Budget	Last Year (2016-17) Actual	Current Year (2017-18) Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Next Year (2018-19) Agreed	EMR	Carried Forward
402	**Community Activities**											
1003	Recycling credits for WC&PL	650	564	0	0	800	0	800	952	800	0	0
1020	Recycling credits for Fun Day	650	564	0	0	0	0	0	0	0	0	0
1022	Fun Day income - other	15	15	0	0	50	0	50	0	0	0	0
1023	Ward monies - Fun Day	0	1,681	0	0	0	0	0	0	0	0	0
1024	Community spending - other	0	100	0	0	0	0	0	0	0	0	0
	Total Income	1,315	2,925	0	0	850	0	850	952	800	0	0
4029	Fun Day costs (ward monies)	0	1,534	0	0	0	0	0	0	0	0	0
4031	Fun Day costs	2,200	2,177	0	-500	3,000	0	2,500	2,407	3,000	0	0
4045	Recycling crs - WC&PL charity	600	564	0	0	800	0	800	952	800	0	0
4080	Small grants and donations	3,000	479	0	0	3,000	0	3,000	468	3,000	0	0
4081	Community spending - other	250	250	0	-1,000	1,000	0	0	0	0	0	0
4082	Christmas tree	1,500	1,430	0	-500	2,000	0	1,500	1,455	3,500	0	0
4083	Poppy wreath	35	35	0	0	50	0	50	50	200	0	0
4227	Christmas lighting	0	0	0	9,411	0	0	9,411	9,411	14,200	0	0
	Overhead Expenditure	7,585	6,468	0	7,411	9,850	0	17,261	14,743	24,700	0	0
	Movement to/(from) Gen Reserve	(6,270)	(3,543)			(9,000)		(16,411)	(13,791)	(23,900)		
405	**Neighbourhood Plan**											
1072	Locality funding	0	0	0	0	9,000	0	9,000	9,000	0	0	0
	Total Income	0	0	0	0	9,000	0	9,000	9,000	0	0	0
4612	Neighbourhood Plan costs	0	0	0	25,773	0	0	25,773	25,773	0	0	0

Continued on next page

Wootton Parish Council 2017/18

Annual Budget - By Committee

		Last Year (2016-17)		Current Year (2017-18)						Next Year (2018-19)		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Overhead Expenditure	0	0	0	25,773	0	0	25,773	25,773	0	0	0
	Movement to/(from) Gen Reserve	0	0			9,000		(16,773)	(16,773)	0		
900	**Earmarked Reserves**											
9003	EMR Noticeboards	2,000	0	0	0	0	2,000	2,000	0	0	0	0
9004	EMR CCTV	0	0	0	-5,000	5,000	0	0	0	0	0	0
9015	EMR Replacement trees	500	0	0	0	500	0	500	0	0	0	0
9016	EMR K End Pond commuted sum	6,063	0	0	-6,808	6,808	0	0	0	0	0	0
9017	EMR Allot - paddock/parking	8,000	0	0	0	8,000	0	8,000	0	0	0	0
9018	EMR Election costs	7,500	0	0	0	7,500	0	7,500	0	0	0	7,500
9022	EMR St. Mary's cemetery wall	10,000	0	0	0	0	0	0	0	0	0	0
9023	EMR N Plan set up costs	5,000	0	0	-25,184	30,000	0	4,816	0	0	0	0
9024	EMR N Plan project costs	10,000	0	0	0	0	0	0	0	15,000	0	4,816
9025	EMR Wootton in Bloom	10,000	0	0	-2,227	10,000	0	7,773	0	0	0	7,773
9026	EMR Community cohesion project	10,000	0	0	0	0	0	0	0	0	0	0
9027	EMR L/Rd cem land purchase	2,000	0	0	0	7,000	0	7,000	0	5,000	0	7,000
9028	EMR Trf street lighting to BBC	19,500	0	0	0	20,000	0	20,000	0	0	0	20,000
9030	EMR Wootton village sign	4,650	0	0	0	10,000	0	10,000	0	0	0	10,000
9032	EMR CIL Little Wootton	22,347	0	22,347	-89,476	67,129	0	0	0	0	0	0
9033	EMR Speed Cameras	0	0	0	-10,000	10,000	0	0	0	0	0	0
9034	EMR Rec ground remodel works	0	0	0	0	5,000	0	5,000	0	0	0	0
9035	EMR BFields Goalposts/equip	0	0	0	0	5,000	0	5,000	0	0	0	5,000
9036	EMR Community Centre contingcy	0	0	0	0	10,000	0	10,000	0	0	0	0
9037	EMR Recreation Ground footpths	0	0	0	-11,224	20,000	0	8,776	0	0	0	0

Continued on next page

Wootton Parish Council 2017/18

Annual Budget - By Committee

		Last Year (2016-17)		Current Year (2017-18)						Next Year (2018-19)		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
9038	EMR Christmas street lighting	0	0	0	-10,000	10,000	0	0	0	0	0	0
9039	EMR Ash tree remedial works	0	0	0	0	2,000	0	2,000	0	0	0	0
9040	EMR St. Mary's footpath repair	0	0	0	0	2,000	0	2,000	0	1,650	0	2,000
9041	EMR St. Mary's wall and rails	0	0	0	0	15,000	0	15,000	0	5,000	0	15,000
9042	EMR CIL Fields Road South	0	0	0	-104,452	104,452	0	0	0	0	0	0
9047	EMR Hearing Loop	0	0	0	0	0	0	0	0	4,000	0	0
9050	EMR Comm centre set up costs	0	0	0	0	0	0	0	0	1	0	0
9051	EMR GDPR	0	0	0	0	0	0	0	0	10,000	0	0
9052	EMR Xmas tree set up costs FRd	0	0	0	0	0	0	0	0	2,000	0	0
9053	EMR Xmas lighting expansion	0	0	0	0	0	0	0	0	5,600	0	0
	Overhead Expenditure	117,560	0	22,347	-264,371	355,389	2,000	115,365	0	48,251	0	79,089
	Movement to/(from) Gen Reserve	(117,560)	0			(355,389)		(115,365)	0	(48,251)		
901	**Contingency**											
9901	Contingency	10,343	0	0	6,402	0	0	6,402	0	1,000	0	0
	Overhead Expenditure	10,343	0	0	6,402	0	0	6,402	0	1,000	0	0
	Movement to/(from) Gen Reserve	(10,343)	0			0		(6,402)	0	(1,000)		
902	**Commuted Funds**											
9054	Comm Funds Keeley End Pond	0	0	0	6,656	0	0	6,656	0	6,656	0	0
	Overhead Expenditure	0	0	0	6,656	0	0	6,656	0	6,656	0	0
	Movement to/(from) Gen Reserve	0	0			0		(6,656)	0	(6,656)		
903	**Community Infrastructure Levy**											

Continued on next page

		Last Year (2016-17)		Current Year (2017-18)						Next Year (2018-19)		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
9055	CIL Little Wootton	0	0	0	55,476	0	0	55,476	0	0	0	55,476
9056	CIL Fields Road South	0	0	0	104,452	0	0	104,452	0	208,904	0	104,452
	Overhead Expenditure	0	0	0	159,928	0	0	159,928	0	208,904	0	159,928
	Movement to/(from) Gen Reserve	0	0			0		(159,928)	0	(208,904)		
	Full Council - Income	3,115	5,565	0	0	183,850	0	183,850	183,934	3,300	0	0
	Expenditure	161,964	30,634	22,347	-3,166	374,309	2,000	395,490	102,558	301,281	0	239,017
	Movement to/(from) Gen Reserve	(158,849)	(25,070)			(190,459)		(211,640)	81,376	(297,981)		

Continued on next page

		Last Year (2016-17)		Current Year (2017-18)						Next Year (2018-19)		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Leisure & Amenities												
202	**Parks and Complex**											
560	Receipts in advance	0	-183	0	0	0	0	0	0	0	0	0
1001	Allotment and paddock income	1,100	1,065	0	41	1,100	0	1,141	1,141	1,150	0	0
1005	Bizzy Bees Shed Rental income	0	0	0	0	0	0	0	1	1	0	0
1025	Land Registry costs refund	0	40	0	0	0	0	0	80	0	0	0
1030	Muga hire income	600	1,140	0	600	600	0	1,200	1,480	600	0	0
1050	Agency grass cutting Borough	1,682	1,682	0	0	1,682	0	1,682	1,682	1,682	0	0
1051	Lorraine Road grass cutting	350	350	0	0	350	0	350	350	350	0	0
1052	Comm Funds C Centre kit costs	0	0	0	0	0	0	0	0	25,000	0	0
	Total Income	3,732	4,094	0	641	3,732	0	4,373	4,734	28,783	0	0
4028	Miscellaneous costs	0	0	0	175	0	0	175	175	0	0	0
4106	Water rates	1,150	1,129	0	360	1,150	0	1,510	1,505	1,300	0	0
4107	Trade refuse	450	432	0	0	450	0	450	436	500	0	0
4108	Electricity	1,250	1,161	0	0	1,250	0	1,250	1,236	1,500	0	0
4200	Grass cutting	7,500	7,463	0	-2,000	10,000	0	8,000	7,857	12,000	0	0
4209	War Memorial maintenance	250	0	0	-100	250	0	150	0	250	0	0
4210	General maintenance	4,300	4,258	0	3,500	3,000	0	6,500	6,429	7,000	0	0
4211	Allotments & paddock rent/main	1,200	1,200	0	-100	1,500	0	1,400	1,383	1,500	0	0
4212	MUGA flooring contract	1,400	1,400	0	0	1,500	0	1,500	1,400	1,500	0	0
4213	Vandalism repairs	3,700	3,682	0	-1,000	3,000	0	2,000	8	3,000	0	0
4214	Changing rooms maintenance	2,300	2,291	0	-100	500	0	400	345	500	0	0
4216	Pitches maintenance	250	0	0	0	250	0	250	0	250	0	0

Continued on next page

		Last Year (2016-17)		Current Year (2017-18)						Next Year (2018-19)		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4217	CCTV maintenance contract	2,500	2,477	0	-2,400	4,000	0	1,600	1,575	4,500	0	0
4219	Chang rm legionnaire testing	0	0	0	845	0	0	845	845	1,200	0	0
4221	Dog Control Order costs	500	0	0	0	500	0	500	0	0	0	0
4222	RoSPA inspections	280	266	0	0	300	0	300	266	600	0	0
4224	Allotment/paddock maintenance	150	150	0	0	500	0	500	0	500	0	0
4226	MUGA lighting inspection/maint	320	320	0	0	500	0	500	455	500	0	0
4314	Footpath repairs	0	0	0	10,658	0	0	10,658	10,658	0	0	0
4401	Land Reg costs FIT Mem Hall	40	40	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	27,540	26,269	0	9,838	28,650	0	38,488	34,573	36,600	0	0
	Movement to/(from) Gen Reserve	(23,808)	(22,174)			(24,918)		(34,115)	(29,839)	(7,817)		
204	**Memorial Hall**											
4210	General maintenance	2,000	286	0	0	2,000	0	2,000	567	2,000	0	0
	Overhead Expenditure	2,000	286	0	0	2,000	0	2,000	567	2,000	0	0
	Movement to/(from) Gen Reserve	(2,000)	(286)			(2,000)		(2,000)	(567)	(2,000)		
	Leisure & Amenities - Income	3,732	4,094	0	641	3,732	0	4,373	4,734	28,783	0	0
	Expenditure	29,540	26,554	0	9,838	30,650	0	40,488	35,140	38,600	0	0
	Movement to/(from) Gen Reserve	(25,808)	(22,460)			(26,918)		(36,115)	(30,406)	(9,817)		

Continued on next page

Wootton Parish Council 2017/18

Annual Budget - By Committee

		Last Year (2016-17) Budget	Last Year (2016-17) Actual	Current Year (2017-18) Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Next Year (2018-19) Agreed	EMR	Carried Forward
Finance & General Purposes												
301	**General Administration**											
1176	Precept	137,355	137,355	0	0	154,965	0	154,965	154,965	183,522	0	0
1180	CIL income	0	22,347	0	0	0	0	0	0	0	0	0
1190	Interest	400	623	0	100	500	0	600	561	400	0	0
	Total Income	137,755	160,324	0	100	155,465	0	155,565	155,526	183,922	0	0
4005	Councillor Training	400	369	0	0	450	0	450	85	450	0	0
4009	Unpaid cheques (receipts)	0	12	0	0	0	0	0	0	0	0	0
4020	Postage	185	183	0	-50	150	0	100	0	100	0	0
4021	Clerk's mobile	400	346	0	0	400	0	400	277	250	0	0
4022	Stationery	550	539	0	660	700	0	1,360	1,357	1,400	0	0
4023	Broadband / Internet	1,210	1,204	0	100	1,200	0	1,300	1,257	1,700	0	0
4024	Office rent	1,200	1,200	0	0	1,200	0	1,200	1,200	1,200	0	0
4025	Subscriptions	1,250	1,238	0	25	1,400	0	1,425	1,425	1,500	0	0
4026	Hall hire	500	480	0	10	550	0	560	560	250	0	0
4027	Insurance	3,500	3,469	0	0	4,000	0	4,000	3,600	5,000	0	0
4028	Miscellaneous costs	160	158	0	82	0	0	82	82	0	0	0
4038	IT equipment	1,000	40	0	-800	3,000	0	2,200	2,156	1,500	0	0
4040	Office equipment	160	154	0	0	250	0	250	0	500	0	0
4043	RBS accounts software support	125	113	0	0	120	0	120	116	130	0	0
4044	Software renewal	0	0	0	132	0	0	132	16	150	0	0
4047	IT security software	55	55	0	0	150	0	150	75	150	0	0
4050	Bank charges	120	110	0	0	150	0	150	149	150	0	0

Continued on next page

		Last Year (2016-17) Budget	Last Year (2016-17) Actual	Current Year (2017-18) Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Next Year (2018-19) Agreed	EMR	Carried Forward
4055	Payroll services	360	360	0	20	400	0	420	420	450	0	0
4057	Audit fees	535	535	0	35	700	0	735	735	1,000	0	0
4063	Chairman's allowance	500	34	0	0	500	0	500	35	500	0	0
4225	Local Council Award Sch costs	80	80	0	0	0	0	0	0	0	0	0
4613	Planning advice fees	0	0	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	12,290	10,678	0	214	15,320	0	15,534	13,545	16,380	0	0
	Movement to/(from) Gen Reserve	125,465	149,646			140,145		140,031	141,981	167,542		
302	**Staffing**											
4000	Wages	40,000	38,659	0	-1,000	42,000	0	41,000	40,133	60,000	0	0
4003	Pension Contributions	8,600	8,576	0	200	9,500	0	9,700	9,617	13,000	0	0
4008	Staff training	4,100	4,057	0	-1,500	3,500	0	2,000	1,945	4,500	0	0
4010	Travel Expenses	250	226	0	-800	1,500	0	700	637	2,000	0	0
4041	Office allowance	1,200	1,200	0	0	1,200	0	1,200	1,200	1,200	0	0
4315	Staff personal alarms	0	0	0	30	0	0	30	27	0	0	0
4609	Disclosure & Barring Svs	0	51	0	0	0	0	0	0	0	0	0
4615	Protective clothing costs	0	0	0	153	0	0	153	153	0	0	0
	Overhead Expenditure	54,150	52,770	0	-2,917	57,700	0	54,783	53,712	80,700	0	0
	Movement to/(from) Gen Reserve	(54,150)	(52,770)			(57,700)		(54,783)	(53,712)	(80,700)		
	Finance & General Purposes - Income	137,755	160,324	0	100	155,465	0	155,565	155,526	183,922	0	0
	Expenditure	66,440	63,448	0	-2,703	73,020	0	70,317	67,257	97,080	0	0
	Movement to/(from) Gen Reserve	71,315	96,876			82,445		85,248	88,269	86,842		

Continued on next page

		Last Year (2016-17)		Current Year (2017-18)						Next Year (2018-19)		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Planning & Environment												
201	**Cemetery**											
1000	Cemetery income	5,500	5,250	0	0	5,500	0	5,500	3,230	3,000	0	0
1015	Insurance Claims	0	0	0	0	0	0	0	350	0	0	0
	Total Income	5,500	5,250	0	0	5,500	0	5,500	3,580	3,000	0	0
4101	Arbor inspection & maintenance	1,200	1,130	0	500	6,000	0	6,500	6,452	6,000	0	0
4102	Lorraine Road cem maintenance	7,000	6,600	0	-2,500	10,000	0	7,500	7,380	7,200	0	0
4103	St Mary's cem maintenance	4,000	3,800	0	-1,800	6,000	0	4,200	4,170	4,200	0	0
4104	St Mary's ext cem maintenanc	1,100	1,000	0	-800	2,000	0	1,200	1,110	1,200	0	0
4105	Cemetery rates	650	641	0	-20	720	0	700	687	750	0	0
4106	Water rates	60	54	0	10	100	0	110	102	100	0	0
4107	Trade refuse	855	855	0	0	900	0	900	863	900	0	0
4210	General maintenance	1,000	205	0	500	1,000	0	1,500	471	1,500	0	0
4213	Vandalism repairs	500	0	0	0	500	0	500	0	500	0	0
4230	Replacement trees	0	0	0	0	0	0	0	0	500	0	0
4619	Structural Engineer Fees	0	0	0	300	0	0	300	300	0	0	0
4622	Works re fallen ash tree	0	0	0	0	0	0	0	1,350	0	0	0
	Overhead Expenditure	16,365	14,285	0	-3,810	27,220	0	23,410	22,885	22,850	0	0
	Movement to/(from) Gen Reserve	(10,865)	(9,035)			(21,720)		(17,910)	(19,305)	(19,850)		
203	**Highways and Lighting**											
4108	Electricity	1,650	688	0	-400	1,200	0	800	692	1,200	0	0
4210	General maintenance	400	365	0	0	1,000	0	1,000	78	1,000	0	0

Continued on next page

Wootton Parish Council 2017/18
Annual Budget - By Committee

		Last Year (2016-17)		Current Year (2017-18)						Next Year (2018-19)		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4213	Vandalism repairs	800	798	0	0	1,000	0	1,000	83	1,000	0	0
4220	Lighting costs and repairs	1,200	0	0	-500	1,000	0	500	281	500	0	0
4400	Land Registry costs	190	190	0	0	150	0	150	92	150	0	0
4608	Wootton Village Entrance Sign	350	350	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	4,590	2,391	0	-900	4,350	0	3,450	1,226	3,850	0	0
	Movement to/(from) Gen Reserve	(4,590)	(2,391)			(4,350)		(3,450)	(1,226)	(3,850)		
	Planning & Environment - Income	5,500	5,250	0	0	5,500	0	5,500	3,580	3,000	0	0
	Expenditure	20,955	16,677	0	-4,710	31,570	0	26,860	24,111	26,700	0	0
	Movement to/(from) Gen Reserve	(15,455)	(11,427)			(26,070)		(21,360)	(20,531)	(23,700)		
	Total Budget Income	150,102	175,233	0	741	348,547	0	349,288	347,773	219,005	0	0
	Expenditure	278,899	137,314	22,347	-741	509,549	2,000	533,155	229,066	463,661	0	239,017
	Movement to/(from) Gen Reserve	(128,797)	37,919			(161,002)		(183,867)	118,707	(244,656)		