

2026



WOOTTON PARISH COUNCIL MEMORIAL HALL PLAY AREA RISK ASSESSMENT



3 Longden Close

Haynes

Bedfordshire

MK45 3PJ

Clerk@Wootton-PC.gov.uk

Tel: 07531 930788

Version History

Version	Reviewed at	Approved at
Version 1.00	Full Council Meeting of Wootton Parish Council on 12 th October 2016	Full Council Meeting of Wootton Parish Council on 12 th October 2016
Version 2.00	Full Council Meeting of Wootton Parish Council on 10 th January 2018	Full Council Meeting of Wootton Parish Council on 10 th January 2018
Version 2.00	Full Council Meeting of Wootton Parish Council on 14 th February 2018	Full Council Meeting of Wootton Parish Council on 14 th February 2018
Version 2.00	Full Council Meeting of Wootton Parish Council on 12 th September 2018	Full Council Meeting of Wootton Parish Council on 12 th September 2018
Version 2.00	Full Council Meeting of Wootton Parish Council on 11 th September 2019	Full Council Meeting of Wootton Parish Council on 11 th September 2019
Version 2.00	Full Council Meeting of Wootton Parish Council on 14 th October 2020	Full Council Meeting of Wootton Parish Council on 14 th October 2020
Version 2.00	Full Council Meeting of Wootton Parish Council on 5 th May 2021	Full Council Meeting of Wootton Parish Council on 5 th May 2021
Version 2.00	Full Council Meeting of Wootton Parish Council on 12 th October 2022	Full Council Meeting of Wootton Parish Council on 12 th October 2022
Version 2.00	Full Council Meeting of Wootton Parish Council on 14 th February 2024	Full Council Meeting of Wootton Parish Council on 14 th February 2024
Version 2.00	Full Council Meeting of Wootton Parish Council on 14 th May 2025	Full Council Meeting of Wootton Parish Council on 14 th May 2025
Version 2.00	Full Council Meeting of Wootton Parish Council on 11 th March 2026	Full Council Meeting of Wootton Parish Council on 11 th March 2026

To be reviewed annually.

Assessed Risk: Memorial Hall Play Area		Assessed by: Sue Edgar Playford Clerk to the Council and Responsible Financial Officer	Date: 27 th February 2026
SEVERITY OF HARM →	NEGLIGIBLE Superficial injuries, minor cuts, and bruises	MODERATE Minor fractures or ill health leading to minor disability	SEVERE Multiple injuries, major fractures, fatalities
LIKELIHOOD OF HARM ↓			
IMPROBABLE	SLIGHT	TOLERABLE	MODERATE
POSSIBLE	TOLERABLE	MODERATE	SUBSTANTIAL
FREQUENT	MODERATE	SUBSTANTIAL	INTOLERABLE

Nature of Hazard?	Who might be harmed and how?	Actions already in place	Further actions required to manage this risk?	Action to be taken by whom?	Further actions by when?	Date completed
Injury from falls from height	Users and carers- risk of falls from equipment or injury due to defects or damage of same	Regular inspections Signage is in place	Installation of rubber safety surface Regular checks to ensure signage giving emergency contact details have not been removed or damaged	Clerk to the Council	A wet pour surface was stalled in 2020 Signage is in situ Litter picker undertakes weekly and monthly inspections and Play Safety Ltd	Ongoing

					(RoSPA) undertake annual inspections	
Impact injury	Users and carers- risk of injury through contact with faulty or damaged parts or components	Regular inspections	Ensure annual inspection & maintenance program are in place	Clerk to the Council	Litter picker undertakes weekly and monthly inspections and Play Safety Ltd (RoSPA) undertake annual inspections	Ongoing
Injury caused by trip or slip upon entrance to park	Risk highlighted due to lack of path from access point. Wet grass a possible risk Poor disability access across grass field	None	Ensure surfaces included in annual maintenance programme Current access through kissing gate is uneven, grass (with no pathway) but is regularly maintained	Clerk to the Council	Ongoing	Ongoing
Injury caused by discarded litter and bottles	Users/carers injured by stepping/falling on or picking up harmful matter	Litter picker undertakes regular inspections	Ensure litter bin is emptied on a regular basis and harmful matter is removed immediately e.g. broken bottles. Hazardous waste is reported to the Clerk to the Council	Clerk to the Council	Litter picker undertakes weekly and monthly inspections	Ongoing

WELCOME TO WOOTTON MEMORIAL HALL PLAY AREA

**This facility is unsupervised and used at your own risk.
When travelling to/from this area and during use, please show consideration
towards other people using adjacent facilities and nearby residents.
All children should be supervised by an accompanying adult.
Please use the bins provided to keep the area free of litter.
Dogs are not permitted within this area (with the exception of assistance dogs).**

**To report faults/issues/damage or vandalism please contact:
WOOTTON PARISH COUNCIL:
07531 930788 or email: Clerk@Wootton-PC.gov.uk**

**24-HOUR SURVEILLANCE CAMERAS ARE IN OPERATION.
VANDALISM MAY RESULT IN LEGAL PROCEEDINGS.**

INFORMATION
IN THE CASE OF EMERGENCY CALL 999. Your location is:
Wootton Memorial Hall Play Area, Bedford Road, Wootton, Bedfordshire, MK43 9JD.

**Wootton Parish Council does not accept responsibility or liability for any claim, loss or damage
however which may arise from the use of this facility.**