

2026



WOOTTON PARISH COUNCIL MUGA (MULTI USE GAMES AREA – CHURCH ROAD) RISK ASSESSMENT



3 Longden Close

Haynes

Bedfordshire

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Version History

Version	Reviewed at	Approved at
Version 1.00	Full Council Meeting of Wootton Parish Council on 12 th October 2016	Full Council Meeting of Wootton Parish Council on 12 th October 2016
Version 2.00	Full Council Meeting of Wootton Parish Council on 14 th February 2018	Full Council Meeting of Wootton Parish Council on 14 th February 2018
Version 3.00	Full Council Meeting of Wootton Parish Council on 12 th February 2020	Full Council Meeting of Wootton Parish Council on 12 th February 2020
Version 3.00	Full Council Meeting of Wootton Parish Council on 5 th May 2021	Full Council Meeting of Wootton Parish Council on 5 th May 2021
Version 3.00	Full Council Meeting of Wootton Parish Council on 12 th October 2022	Full Council Meeting of Wootton Parish Council on 12 th October 2022
Version 3.00	Full Council Meeting of Wootton Parish Council on 14 th May 2025	Full Council Meeting of Wootton Parish Council on 14 th May 2025
Version 3.00	Full Council Meeting of Wootton Parish Council on 13 th May 2026	Full Council Meeting of Wootton Parish Council on 13 th May 2026

To be reviewed annually.

Assessed Risk: MUGA (Multi Use Games Area) Church Road Recreation Ground, Wootton.		Assessed by: Sue Edgar Playford Clerk to the Council and Responsible Financial Officer	Date: 1 st May 2026
SEVERITY OF HARM → LIKELIHOOD OF HARM ↓	NEGLEGIBLE Superficial injuries, minor cuts, and bruises	MODERATE Minor fractures or ill health leading to minor disability	SEVERE Multiple injuries, major fractures, fatalities
IMPROBABLE	SLIGHT	TOLERABLE	MODERATE
POSSIBLE	TOLERABLE	MODERATE	SUBSTANTIAL
FREQUENT	MODERATE	SUBSTANTIAL	INTOLERABLE

Nature of Hazard?	Who might be harmed and how?	Actions already in place	Further actions required to manage this risk?	Action to be taken by whom?	Further actions by when?	Date completed
Injury resulting from impact with floor or fence	General public – accident risk of slipping or falling on a damaged surface	Contract in place to undertake an inspection of surface 6x per year Conditions of use of the MUGA signage on display (see below)	Report any defects found to the Clerk to the Council	Clerk to the Council/Caretaker	As they occur	Ongoing
Injury resulting from impact with floor or fence	General public – accident risk of	Periodic visual checks of the flood lights	Report any defects found to the Clerk to the Council	Clerk to the Council/Caretaker	As they occur	Ongoing

	slipping or falling due to poor visibility	Conditions of use signage on display	Annual RoSPA inspection in place			
Injury resulting from impact with floor or fence	General public – accident risk due to damaged fencing, hoops or poles	Caretaker to undertake a regular inspection	Report any defects found to the Clerk to the Council Annual RoSPA inspection in place	Clerk to the Council/Caretaker	As they occur	Ongoing
Injury resulting from impact with floor or fence	General public – accident risk of slipping or falling due to litter on surface	Caretaker to undertake a regular inspection	Report any significant litter issues to the Clerk to the Council Clerk to the Council to instruct Bedford Borough Council's Street Cleansing Team to clear area concerned, if this cannot be undertaken by the caretaker	Clerk to the Council/Caretaker	As they occur	Ongoing
Injury through confrontation with members of the public	Caretaker or Litter picker	Avoid entering into dialogue with general public on council issues, refer to Clerk to the Council	The caretaker was offered but declined a personal alarm	Clerk to the Council	2024	2024
Injury caused by faulty flood lighting	General public – electrocution resulting in injury or death	Periodic visual checks of the flood lights – recommended every three years	Flood lighting checks are in place – every three years. The latest inspection (Highlights Floodlighting Ltd) was completed in October 2024 and is next due October 2027	Clerk to the Council	None	Oct 24

