

2025



WOOTTON PARISH COUNCIL

DEFIBRILLATORS

RISK ASSESSMENT



3 Longden Close

Haynes

Bedfordshire

MK45 3PJ

Clerk@Wootton-PC.gov.uk

Tel: 07531 930788

Version History

Version	Reviewed at	Approved at
Version 1.00	Full Council Meeting of Wootton Parish Council on 12 th October 2016	Full Council Meeting of Wootton Parish Council on 12 th October 2016
Version 2.00	Full Council Meeting of Wootton Parish Council on 10 th May 2017	Full Council Meeting of Wootton Parish Council on 10 th May 2017
Version 2.00	Full Council Meeting of Wootton Parish Council on 14 th August 2019	Full Council Meeting of Wootton Parish Council on 14 th August 2019
Version 2.00	Full Council Meeting of Wootton Parish Council on 9 th June 2021	Full Council Meeting of Wootton Parish Council on 9 th June 2021
Version 3.00	Full Council Meeting of Wootton Parish Council on 13 th July 2022	Full Council Meeting of Wootton Parish Council on 13 th July 2022
Version 3.00	Full Council Meeting of Wootton Parish Council on 12 th July 2023	Full Council Meeting of Wootton Parish Council on 12 th July 2023
Version 3.00	Full Council Meeting of Wootton Parish Council on 12 th June 2024	Full Council Meeting of Wootton Parish Council on 12 th June 2024
Version 3.00	Full Council Meeting of Wootton Parish Council on 11 th June 2025	Full Council Meeting of Wootton Parish Council on 11 th June 2025

To be reviewed annually

Assessed Risk: Defibrillators at the following sites: Changing Rooms (exterior), adjacent to Village Hall, Church Road; Community Centre (exterior), Harris Way; Hall End Road (external post opposite The Chequers PH); Memorial Hall (exterior), Bedford Road; Wootton Blue Cross FC (exterior), Bedford Road (Weston Park); Wootton Pharmacy (exterior), Folkes Road.		Assessed by: Sue Edgar Playford Clerk to the Council and Responsible Financial Officer	Date: 27 th May 2025
SEVERITY OF HARM → LIKELIHOOD OF HARM ↓	NEGLIGIBLE Superficial injuries, minor cuts, and bruises	MODERATE Minor fractures or ill health leading to minor disability	SEVERE Multiple injuries, major fractures, fatalities
IMPROBABLE	SLIGHT	TOLERABLE	MODERATE
POSSIBLE	TOLERABLE	MODERATE	SUBSTANTIAL
FREQUENT	MODERATE	SUBSTANTIAL	INTOLERABLE

Nature of Hazard?	Who might be harmed and how?	Actions already in place	Further actions required to manage this risk?	Action to be taken by whom?	Further actions by when?	Date completed
Damage to equipment caused by accident, vandalism or wear and tear	General public or person using equipment-risk to person/s to be aided by equipment in an emergency	Weekly checks to external cabinet and internal equipment	All checks are carried out by Wootton's Community First Responders. All checks are system logged, and issues reported to the Clerk to the Council	Chris Maher is WPC ¹ 's point of contact	Chris Maher also undertakes a daily brief, visual check	Ongoing
Door left open	General public-partially sighted persons/passing vehicles	Weekly checks to external cabinet and internal equipment	All checks are carried out by Wootton's Community First Responders. All checks are system logged, and issues reported to the Clerk to the Council	Chris Maher is WPC's point of contact	Chris Maher also undertakes a daily brief, visual check	Ongoing
Internal equipment defective or damaged by elements	General public-risk if unable to use equipment in an emergency	Weekly checks to external cabinet and internal equipment	All checks are carried out by Wootton's Community First Responders. All checks are system logged, and issues reported to the Clerk to the Council	Chris Maher is WPC's point of contact	Chris Maher also undertakes a daily brief, visual check	Ongoing
Passing vehicles	General public/users-risk of being struck by passing vehicle while opening box	Nothing	All checks are carried out by Wootton's Community First Responders. All checks are system logged, and issues reported to the Clerk to the Council	Chris Maher is WPC's point of contact	Chris Maher also undertakes a daily brief, visual check	Ongoing
Air duct above box	Person using box-risk of falling matter	Nothing	All checks are carried out by Wootton's Community First Responders. All checks are system	Chris Maher is WPC's point	Chris Maher also undertakes a daily brief, visual	Ongoing

¹ Wootton Parish Council.

	from air duct		logged, and issues reported to the Clerk to the Council	of contact	check	
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