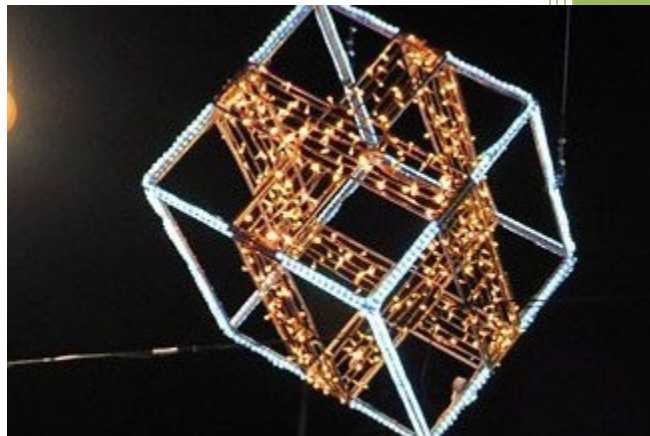


2025



WOOTTON PARISH COUNCIL CHRISTMAS STREET LIGHTING RISK ASSESSMENT



3 Longden Close

Haynes

Bedfordshire

MK45 3PJ

Clerk@Wootton-PC.gov.uk

Tel: 07531 930788

Version History

Version	Reviewed at	Approved at
Version 1.00	Full Council Meeting of Wootton Parish Council on 14 th November 2018	Full Council Meeting of Wootton Parish Council on 14 th November 2018
Version 1.00	Full Council Meeting of Wootton Parish Council on 13 th November 2019	Full Council Meeting of Wootton Parish Council on 13 th November 2019
Version 2.00	Full Council Meeting of Wootton Parish Council on 14 th October 2020	Full Council Meeting of Wootton Parish Council on 14 th October 2020
Version 3.00	Full Council Meeting of Wootton Parish Council on 10 th November 2021	Full Council Meeting of Wootton Parish Council on 10 th November 2021
Version 3.00	Full Council Meeting of Wootton Parish Council on 12 th October 2022	Full Council Meeting of Wootton Parish Council on 12 th October 2022
Version 3.00	Full Council Meeting of Wootton Parish Council on 13 th November 2024	Full Council Meeting of Wootton Parish Council on 13 th November 2024
Version 3.00	Full Council Meeting of Wootton Parish Council on 12 th November 2025	Full Council Meeting of Wootton Parish Council on 12 th November 2025

To be reviewed annually.

Assessed Risk: Christmas Street lighting in Bedford Road, Church Road & Fields Road		Assessed by: Sue Edgar Playford Clerk to the Council and Responsible Financial Officer	Date: 29 th October 2025
SEVERITY OF HARM →	NEGLIGIBLE Superficial injuries, minor cuts, and bruises	MODERATE Minor fractures or ill health leading to minor disability	SEVERE Multiple injuries, major fractures, fatalities
LIKELIHOOD OF HARM ↓			
IMPROBABLE	SLIGHT	TOLERABLE	MODERATE
POSSIBLE	TOLERABLE	MODERATE	SUBSTANTIAL
FREQUENT	MODERATE	SUBSTANTIAL	INTOLERABLE

Nature of Hazard?	Who might be harmed and how?	Actions already in place	Further actions required to manage this risk?	Action to be taken by whom?	Further actions by when?	Date completed
Injury due to fall while working at height during installation Contractor's ref SEL001 rating H	Contractor's installer	Cherry pickers only operated by certified users. The equipment manufacturers guidelines to its use are always followed and full PPA is worn by installers during operation	Regular checks that operators are following safe installation rules	Contractors Manager, Electrician & Operator	Prior to and during installation	Annually during installation
Injury due to impact from falling object during installation Contractor's ref SEL001 rating H	General public or contractors' staff	Cordon-off fall zone around the working area	Check area is cordoned-off prior to commencement of work	Contractors Manager, Electrician & Operator	During installation	Annually during installation

Injury due to impact or collision with motor vehicle Contractor's ref SEL002/3 rating M/H	General public or contractors' staff	Cordon-off road according to Chapter 8 using signage and cones to enable traffic to flow freely and safely	Check area is cordoned-off prior to commencement of work. Work to be carried out during less busy times i.e. night time, weekends if possible	Contractors Manager, Electrician & Operator	During installation	Annually during installation
Electrical issues with columns and/or lighting	General public or contractors' staff	All columns are structurally tested before installation and lighting is tested by the contractor	Report any defects found to the contractor and Clerk to the Council	Contractors Manager, Electrician & Operator	Non-Destructive Testing to 70 columns was carried out by Intratest on September 2025 (valid for two years) and nine further columns are due for the same testing before Christmas 2026	Annually during installation/According to the terms of the Non-Destructive Testing certification
Insufficient Contractor Insurances	General public or contractors' staff	Recommendation is for any contractor to have minimum £10m Public Liability Insurance cover	Gala Lights Ltd has cover of £10m (expires April 2025)	Contractors and the Clerk to the Council	None	Annually before installation

Gala Lights Ltd, current contractors, has supplied Wootton Parish Council with all relevant insurances and Highway Electrical Registration Scheme certification, valid for Christmas 2025.