

2021



WOOTTON PARISH COUNCIL CHANGING ROOMS AND TOILET BLOCK RISK ASSESSMENT



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Haynes

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Version History

Version	Reviewed at	Approved at
Version 1.00	Full Council Meeting of Wootton Parish Council on 12 th October 2016	Full Council Meeting of Wootton Parish Council on 12 th October 2016
Version 2.00	Full Council Meeting of Wootton Parish Council on 14 th February 2018	Full Council Meeting of Wootton Parish Council on 14 th February 2018
Version 2.00	Full Council Meeting of Wootton Parish Council on 12 th February 2020	Full Council Meeting of Wootton Parish Council on 12 th February 2020
Version 2.00	Full Council Meeting of Wootton Parish Council on 14 th October 2020	Full Council Meeting of Wootton Parish Council on
Version 2.00	Full Council Meeting of Wootton Parish Council on 5 th May 2021	Full Council Meeting of Wootton Parish Council on 5 th May 2021

To be reviewed annually.

Assessed Risk: Changing Rooms and Toilet Block		Assessed by: Sue Edgar Playford Clerk to the Council and Responsible Financial Officer	Date: 29 th March 2021
SEVERITY OF HARM → LIKELIHOOD OF HARM ↓	NEGLIGIBLE Superficial injuries, minor cuts, and bruises	MODERATE Minor fractures or ill health leading to minor disability	SEVERE Multiple injuries, major fractures, fatalities
IMPROBABLE	SLIGHT	TOLERABLE	MODERATE
POSSIBLE	TOLERABLE	MODERATE	SUBSTANTIAL
FREQUENT	MODERATE	SUBSTANTIAL	INTOLERABLE

Nature of Hazard?	Who might be harmed and how?	Actions already in place	Further actions required to manage this risk?	Action to be taken by whom?	Further actions by when?	Date completed
Flammable materials (paint etc.) and petrol lawnmower in store adjacent to changing room entry	Users – risk of injury in event of fire	Store is locked at all times and keys only issued to key personnel (football teams and parish councillors/Clerk to the Council)	No	Football teams and parish councillors/Clerk to the Council	None	Ongoing
Clutter in storage rooms	Users – risk of injury by slip/trip hazard	Football teams and Wootton Country Players to keep areas tidy	No	Football teams and Wootton Country Players	None	Ongoing
Pooled water on floor area in	Users – risk of injury from	Football teams have added mats to prevent slippage	No	Football teams	None	Ongoing

front of away team showers	slips/falls					
Emergency lighting	Users – risk of injury if lights fail	Monthly inspections are undertaken by Cllr Quirk and recorded by the Clerk to the Council. A more detailed, annual inspection is also carried out by Cllr Quirk and recorded by the Clerk to the Council	Trip switches have been installed to aid with inspections	Clerk to the Council and electrician	Ongoing	Ongoing
Showers – issues with limescale, leaks and possible legionella	Users – risk of infection during use	A legionella inspection was undertaken (Jan 18) – all remedial works have been completed including removal of limescale and fixing leaks	A further legionella inspection is to be arranged by the Clerk to the Council	Clerk to the Council	Ongoing	Ongoing
Toilet Block – issues with limescale, leaks and possible legionella	Users – risk of infection during use	Unit uses only cold water	No	Clerk to the Council	None	Ongoing
All matters Covid-19 related	Users – risk of infection during use	Both the changing rooms and toilet block should be sanitised in accordance with ongoing central government advice and social distancing measures should be in place at all times. In relation to the toilet block, football teams have previously been informed (September 2020 FC20/229) they would be responsible for social distancing and cleaning measures and must provide a risk assessment to that effect. This information was reinforced by Full Council (May 2021 FC21/092)	Members determined no additional measures were required	Football teams and Wootton Country Players	Ongoing – until such restrictions are lifted	Ongoing