

Project Action Plan for Ongoing Projects

Please refer to earlier Project Action Plans (published within Completed Full Council Minutes) for PAP information relating to 2025 and/or earlier. These are available to view either via the Clerk to the Council or at:

<https://wootton-pc.gov.uk/wp-admin/admin.php?page=ee-simple-file-list-pro&eeFolder=Meetings%2FMinutes%2FFull-Council>

Priority	Action	Timescales	Budget				Update	Project Manager
			CIL	Grant	EMR Money	Est Cost		
High	Changing Rooms	2026	£244,151	£0	£0	£250,000	<u>11th February 2026</u> The Clerk was still awaiting quotations for the pathway extension (to provide hard standing to the entire Changing Rooms perimeter) and to replace the generic barrels (locks) to all metal shutters. The Clerk was also still awaiting initial draft lease agreements for all users. <u>11th March 2026</u> The Clerk was awaiting a start date for the outstanding works as noted above. Refer to agenda items FC26/090 in relation to draft lease agreements for all users. <u>8th April 2026</u> Outstanding snagging works were ongoing. <u>13th May 2026</u> A small number of snagging works remained outstanding but were scheduled to be remedied on 15th May 2026. Lease agreements were currently with all users. <u>10th June 2026</u> All snagging issues had been resolved bar the water taps in the storage areas – the Clerk continued to chase for remedials. Wootton Country Players had returned their signed lease agreement and now had access to their refurbished facilities. The Clerk, Cllrs Bygraves and Lloyd were due to meeting again with DLS Law to iron out some	Working Group

							outstanding issues in relation to Wootton Blue Cross' licence. <u>8th July 2026</u> The Clerk and Cllrs Bygraves and Lloyd recently met with David Pilgrim (DLS Law) to work on a number of licencing issues raised by Wootton Blue Cross – David was currently working to address the same. A number of further snagging issues in addition to the taps were awaiting remedial works. <u>12th August 2026</u> The amended licence was sent back to Wootton Blue Cross by DLS Law. The outstanding snagging issues continued to be chased by both the Clerk and Coloini & Lane Architecture Ltd.	
High	Community Centre Lease Agreement (to now include the car park Joint Use Agreement)	2026	£0	£0	£5,000	£15,000	<u>12th August 2026</u> Refer to agenda item FC26/224.	Cllr Bygraves
Low	Lecterns	Ongoing	£1,400 per lectern	£0	£0	£1,400 per lectern	<u>11th February 2026</u> The Clerk had received no further update in relation to the lectern(s) installation at St. Mary's Church, save for confirmation the new incumbent of St. Mary's, Canon Joseph Adewale would be in post in July 2026.	Cllr Lloyd
Low	Lorraine Road Cemetery extension	Ongoing	£0	£0	£37,000	£100,000	<u>13th December 2023</u> The failed saplings have been replaced (a number of self-set oaks were also found in the location). The parish council is working with the Forest of Marston Vale to ensure ongoing maintenance continues and the Clerk is liaising with Crown Estate representatives regarding the proposed extension.	Cllr Lloyd
Medium	Memorial Hall – ownership/ management clarification	2026	£45,000	£0	£55,000	£100,000	<u>12th August 2026</u> Refer to agenda items FC26/223.	Clerk
High	Neighbourhood Development Plan	2026	£0	£0	£15,000	£6,900	<u>8th April 2026</u>	Cllr Hensher

							The first meeting of the re-formed Neighbourhood Development Plan Steering Group was scheduled for 15th April 2026. <u>13th May 2026</u> Hyas Associates Ltd were attending the next scheduled meeting of the steering group on 3rd June 2026 and members of the public were invited to attend and/or become members of the steering group. <u>10th June 2026</u> Cllr O'Dell confirmed the steering group had met twice in recent months and that Hyas Associates Ltd were working to review the vision as an initial first step. A decision to delay requesting indicative housing numbers for Wootton (if any) from Bedford Borough Council had been taken in order to account for the ongoing Call for Sites process (as part of Bedford Borough Council's draft Local Plan 2050). The Clerk had approached the Bedfordshire Rural Communities Charity for potential assistance in any Neighbourhood Development Plan survey but had been informed there was no funding available (save for anything relating to an affordable housing theme). This information would be fed back to the next steering group meeting, scheduled for Thursday 3rd September 2026. Four resident members had been recruited to the steering group and it was hoped more would follow (maximum member numbers being 20). <u>8th July 2026</u> 25 questionnaires were completed at the Fun Fest, held on 27th June 2026. These would be analysed at the next scheduled meeting of the Wootton Neighbourhood Development Plan – Thursday 3rd September 2026. <u>12th August 2026</u> A further update would be known after the Neighbourhood Development Plan meeting scheduled for 3rd September 2026.	
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Low	Noticeboards	Ongoing	£0	£0	£9,000	£1,500 per noticeboard	<u>8th May 2024</u> No further update received. <u>9th April 2025</u> It was hoped an additional noticeboard could be located (possibly near the shops on the Berryfields Estate) once the area was adopted by Bedford Borough Council. <u>12th August 2026</u> It was not yet known when the adoptions process would be completed.	Clerk
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To be reviewed monthly at Full Council.